

INSPERITY, INC.  
Form 10-Q  
November 01, 2016

UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION  
Washington, D.C. 20549

FORM 10-Q

(Mark One)

☒ Quarterly Report Pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934

For the quarterly period ended September 30, 2016.

or

☐ Transition Report Pursuant to Section 13 or 15(d) of the Securities Exchange Act of 1934

For the transition period from \_\_\_\_\_ to \_\_\_\_\_

Commission File No. 1-13998

Insperty, Inc.  
(Exact name of registrant as specified in its charter)

Delaware 76-0479645  
(State or other jurisdiction of incorporation or organization) (I.R.S. Employer Identification No.)

19001 Crescent Springs Drive  
Kingwood, Texas 77339  
(Address of principal executive offices) (Zip Code)

(Registrant's Telephone Number, Including Area Code): (281) 358-8986

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports) and (2) has been subject to such filing requirements for the past 90 days. Yes ☒ No ☐

Indicate by check mark whether the registrant has submitted electronically and posted on its corporate Web site, if any, every Interactive Data File required to be submitted and posted pursuant to Rule 405 of Regulation S-T during the preceding 12 months (or for such shorter period that the registrant was required to submit and post such files). Yes ☒ No ☐

Indicate by check mark whether the registrant is a large accelerated filer, an accelerated filer, a non-accelerated filer, or a smaller reporting company. See definition of "large accelerated filer," "accelerated filer" and "smaller reporting company" in Rule 12b-2 of the Exchange Act.

Large accelerated filer ☒ Accelerated filer ☐ Non-accelerated filer ☐ Smaller reporting company ☐

Indicate by check mark whether the registrant is a shell company (as defined in Rule 12b-2 of the Exchange Act).  
Yes ☐ No ☒

As of October 25, 2016, 21,276,834 shares of the registrant's common stock, par value \$0.01 per share, were outstanding.

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## PART I

## ITEM 1. FINANCIAL STATEMENTS

INSPERITY, INC.  
CONSOLIDATED BALANCE SHEETS  
(in thousands)

## ASSETS

|                                           | September 30,<br>2016<br>(Unaudited) | December<br>31, 2015 |
|-------------------------------------------|--------------------------------------|----------------------|
| Current assets:                           |                                      |                      |
| Cash and cash equivalents                 | \$ 223,550                           | \$269,538            |
| Restricted cash                           | 41,779                               | 37,418               |
| Marketable securities                     | 1,820                                | 9,875                |
| Accounts receivable, net:                 |                                      |                      |
| Trade                                     | 2,918                                | 7,691                |
| Unbilled                                  | 235,588                              | 190,715              |
| Other                                     | 2,903                                | 2,259                |
| Prepaid insurance                         | 17,596                               | 7,417                |
| Other current assets                      | 18,426                               | 17,135               |
| Income taxes receivable                   | 4,084                                | —                    |
| Total current assets                      | 548,664                              | 542,048              |
| Property and equipment:                   |                                      |                      |
| Land                                      | 5,214                                | 5,214                |
| Buildings and improvements                | 83,306                               | 70,273               |
| Computer hardware and software            | 94,901                               | 90,654               |
| Software development costs                | 50,320                               | 45,762               |
| Furniture, fixtures and other             | 38,256                               | 39,919               |
|                                           | 271,997                              | 251,822              |
| Accumulated depreciation and amortization | (199,260)                            | (190,063)            |
| Total property and equipment, net         | 72,737                               | 61,759               |
| Other assets:                             |                                      |                      |
| Prepaid health insurance                  | 9,000                                | 9,000                |
| Deposits – health insurance               | 4,700                                | 3,700                |
| Deposits – workers’ compensation          | 134,588                              | 136,462              |
| Goodwill and other intangible assets, net | 13,213                               | 13,588               |
| Deferred income taxes, net                | 9,771                                | 16,976               |
| Other assets                              | 2,213                                | 1,379                |
| Total other assets                        | 173,485                              | 181,105              |
| Total assets                              | \$ 794,886                           | \$784,912            |

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INSPERITY, INC.  
CONSOLIDATED BALANCE SHEETS (Continued)  
(in thousands)

## LIABILITIES AND STOCKHOLDERS' EQUITY

|                                                    | September 30,<br>2016<br>(Unaudited) | December 31,<br>2015 |
|----------------------------------------------------|--------------------------------------|----------------------|
| Current liabilities:                               |                                      |                      |
| Accounts payable                                   | \$ 4,034                             | \$ 5,381             |
| Payroll taxes and other payroll deductions payable | 162,076                              | 205,393              |
| Accrued worksite employee payroll cost             | 202,502                              | 161,917              |
| Accrued health insurance costs                     | 20,707                               | 13,643               |
| Accrued workers' compensation costs                | 43,930                               | 39,053               |
| Accrued corporate payroll and commissions          | 28,446                               | 39,103               |
| Other accrued liabilities                          | 23,170                               | 20,250               |
| Income taxes payable                               | —                                    | 2,971                |
| Total current liabilities                          | 484,865                              | 487,711              |
| Noncurrent liabilities:                            |                                      |                      |
| Accrued workers' compensation costs                | 136,041                              | 124,746              |
| Long-term debt                                     | 104,400                              | —                    |
| Total noncurrent liabilities                       | 240,441                              | 124,746              |
| Commitments and contingencies                      |                                      |                      |
| Stockholders' equity:                              |                                      |                      |
| Common stock                                       | 277                                  | 308                  |
| Additional paid-in capital                         | 7,047                                | 144,701              |
| Treasury stock, at cost                            | (211,662)                            | (205,325)            |
| Retained earnings                                  | 273,918                              | 232,771              |
| Total stockholders' equity                         | 69,580                               | 172,455              |
| Total liabilities and stockholders' equity         | \$ 794,886                           | \$ 784,912           |

See accompanying notes.

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INSPERITY, INC.  
CONSOLIDATED STATEMENTS OF OPERATIONS  
(in thousands, except per share amounts)  
(Unaudited)

|                                                                                                                                                                                                                                  | Three Months Ended<br>September 30, |            | Nine Months Ended<br>September 30, |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------|------------------------------------|--------------|
|                                                                                                                                                                                                                                  | 2016                                | 2015       | 2016                               | 2015         |
| Revenues (gross billings of \$4.314 billion, \$3.826 billion, \$13.040 billion and \$11.469 billion less worksite employee payroll cost of \$3.611 billion, \$3.200 billion, \$10.828 billion and \$9.515 billion, respectively) | \$ 702,538                          | \$ 626,286 | \$ 2,212,278                       | \$ 1,953,603 |
| Direct costs:                                                                                                                                                                                                                    |                                     |            |                                    |              |
| Payroll taxes, benefits and workers' compensation costs                                                                                                                                                                          | 584,742                             | 519,543    | 1,831,207                          | 1,612,781    |
| Gross profit                                                                                                                                                                                                                     | 117,796                             | 106,743    | 381,071                            | 340,822      |
| Operating expenses:                                                                                                                                                                                                              |                                     |            |                                    |              |
| Salaries, wages and payroll taxes                                                                                                                                                                                                | 56,897                              | 51,329     | 170,910                            | 158,311      |
| Stock-based compensation                                                                                                                                                                                                         | 4,191                               | 3,710      | 12,527                             | 10,174       |
| Commissions                                                                                                                                                                                                                      | 5,030                               | 4,516      | 13,646                             | 12,923       |
| Advertising                                                                                                                                                                                                                      | 3,540                               | 3,193      | 13,299                             | 13,257       |
| General and administrative expenses                                                                                                                                                                                              | 21,318                              | 19,572     | 66,356                             | 65,002       |
| Impairment charges and other                                                                                                                                                                                                     | —                                   | —          | —                                  | 11,120       |
| Depreciation and amortization                                                                                                                                                                                                    | 4,047                               | 4,487      | 12,494                             | 14,362       |
|                                                                                                                                                                                                                                  | 95,023                              | 86,807     | 289,232                            | 285,149      |
| Operating income                                                                                                                                                                                                                 | 22,773                              | 19,936     | 91,839                             | 55,673       |
| Other income (expense):                                                                                                                                                                                                          |                                     |            |                                    |              |
| Interest income                                                                                                                                                                                                                  | 335                                 | 145        | 927                                | 336          |
| Interest expense                                                                                                                                                                                                                 | (628)                               | (126)      | (1,915)                            | (350)        |
| Income before income tax expense                                                                                                                                                                                                 | 22,480                              | 19,955     | 90,851                             | 55,659       |
| Income tax expense                                                                                                                                                                                                               | 8,415                               | 8,005      | 34,380                             | 22,608       |
| Net income                                                                                                                                                                                                                       | \$ 14,065                           | \$ 11,950  | \$ 56,471                          | \$ 33,051    |
| Less distributed and undistributed earnings allocated to participating securities                                                                                                                                                | (330)                               | (303)      | (1,283)                            | (822)        |
| Net income allocated to common shares                                                                                                                                                                                            | \$ 13,735                           | \$ 11,647  | \$ 55,188                          | \$ 32,229    |
| Basic net income per share of common stock                                                                                                                                                                                       | \$ 0.66                             | \$ 0.48    | \$ 2.64                            | \$ 1.32      |
| Diluted net income per share of common stock                                                                                                                                                                                     | \$ 0.66                             | \$ 0.48    | \$ 2.64                            | \$ 1.32      |

See accompanying notes.



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INSPERITY, INC.

## CONSOLIDATED STATEMENT OF STOCKHOLDERS' EQUITY

NINE MONTHS ENDED SEPTEMBER 30, 2016

(in thousands)

(Unaudited)

|                                     | Common Stock<br>Issued<br>Shares | Common Stock<br>Amount | Additional<br>Paid-In<br>Capital | Treasury<br>Stock | Retained<br>Earnings | Total      |
|-------------------------------------|----------------------------------|------------------------|----------------------------------|-------------------|----------------------|------------|
| Balance at December 31, 2015        | 30,758                           | \$ 308                 | \$ 144,701                       | \$(205,325)       | \$ 232,771           | \$ 172,455 |
| Purchase of treasury stock, at cost | —                                | —                      | —                                | (13,913 )         | —                    | (13,913 )  |
| Repurchase of common stock          | (3,014 )                         | (31 )                  | (144,232 )                       | —                 | —                    | (144,263 ) |
| Exercise of stock options           | —                                | —                      | (27 )                            | 625               | —                    | 598        |
| Stock-based compensation expense    | —                                | —                      | 6,153                            | 6,374             | —                    | 12,527     |
| Other                               | —                                | —                      | 452                              | 577               | —                    | 1,029      |
| Dividends paid                      | —                                | —                      | —                                | —                 | (15,324 )            | (15,324 )  |
| Net income                          | —                                | —                      | —                                | —                 | 56,471               | 56,471     |
| Balance at September 30, 2016       | 27,744                           | \$ 277                 | \$ 7,047                         | \$(211,662)       | \$ 273,918           | \$ 69,580  |

See accompanying notes.

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INSPERITY, INC.  
CONSOLIDATED STATEMENTS OF CASH FLOWS  
(in thousands)  
(Unaudited)

|                                                                                             | Nine Months<br>Ended<br>September 30,<br>2016      2015 |           |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------|-----------|
| Cash flows from operating activities:                                                       |                                                         |           |
| Net income                                                                                  | \$56,471                                                | \$33,051  |
| Adjustments to reconcile net income to net cash provided by (used in) operating activities: |                                                         |           |
| Depreciation and amortization                                                               | 12,494                                                  | 14,362    |
| Impairment charges and other                                                                | —                                                       | 11,120    |
| Amortization of marketable securities                                                       | 71                                                      | 733       |
| Stock-based compensation                                                                    | 12,527                                                  | 10,174    |
| Deferred income taxes                                                                       | 7,205                                                   | (7,904 )  |
| Changes in operating assets and liabilities:                                                |                                                         |           |
| Restricted cash                                                                             | (4,361 )                                                | 984       |
| Accounts receivable                                                                         | (40,744 )                                               | (98,305 ) |
| Prepaid insurance                                                                           | (10,179 )                                               | 1,124     |
| Other current assets                                                                        | (1,291 )                                                | 2,393     |
| Other assets                                                                                | 47                                                      | (6,827 )  |
| Accounts payable                                                                            | (1,347 )                                                | (2,061 )  |
| Payroll taxes and other payroll deductions payable                                          | (43,317 )                                               | (60,084 ) |
| Accrued worksite employee payroll expense                                                   | 40,585                                                  | 59,570    |
| Accrued health insurance costs                                                              | 7,064                                                   | (5,668 )  |
| Accrued workers' compensation costs                                                         | 16,172                                                  | 20,246    |
| Accrued corporate payroll, commissions and other accrued liabilities                        | (9,543 )                                                | 1,169     |
| Income taxes payable/receivable                                                             | (7,055 )                                                | 247       |
| Total adjustments                                                                           | (21,672 )                                               | (58,727 ) |
| Net cash provided by (used in) operating activities                                         | 34,799                                                  | (25,676 ) |
| Cash flows from investing activities:                                                       |                                                         |           |
| Marketable securities:                                                                      |                                                         |           |
| Purchases                                                                                   | (946 )                                                  | (9,219 )  |
| Proceeds from dispositions                                                                  | 7,269                                                   | 9,483     |
| Proceeds from maturities                                                                    | 1,665                                                   | 17,869    |
| Property and equipment:                                                                     |                                                         |           |
| Purchases                                                                                   | (21,302 )                                               | (10,039 ) |
| Proceeds from sale of aircraft                                                              | —                                                       | 12,159    |
| Net cash provided by (used in) investing activities                                         | (13,314 )                                               | 20,253    |

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INSPERITY, INC.

## CONSOLIDATED STATEMENTS OF CASH FLOWS (Continued)

(in thousands)

(Unaudited)

|                                                  | Nine Months Ended<br>September 30, |             |
|--------------------------------------------------|------------------------------------|-------------|
|                                                  | 2016                               | 2015        |
| Cash flows from financing activities:            |                                    |             |
| Purchase of treasury stock                       | \$(13,913 )                        | \$(58,557 ) |
| Repurchase of common stock                       | (144,263 )                         | —           |
| Dividends paid                                   | (15,324 )                          | (15,812 )   |
| Proceeds from the exercise of stock options      | 598                                | 374         |
| Income tax benefit from stock-based compensation | —                                  | 3,036       |
| Borrowings under long-term debt agreement        | 124,400                            | —           |
| Principal repayments                             | (20,000 )                          | —           |
| Other                                            | 1,029                              | 1,011       |
| Net cash used in financing activities            | (67,473 )                          | (69,948 )   |
| Net decrease in cash and cash equivalents        | (45,988 )                          | (75,371 )   |
| Cash and cash equivalents at beginning of period | 269,538                            | 276,456     |
| Cash and cash equivalents at end of period       | \$223,550                          | \$201,085   |

See accompanying notes.

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INSPERITY, INC.  
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS  
September 30, 2016  
(Unaudited)

1. Basis of Presentation

Insperty, Inc., a Delaware corporation (“Insperty,” “we,” “our,” and “us”), provides an array of human resources (“HR”) and business solutions designed to help improve business performance. Our most comprehensive HR services offerings are provided through our professional employer organization (“PEO”) services, known as Workforce Optimization<sup>®</sup> and Workforce Synchronization<sup>™</sup> solutions (together, our “PEO HR Outsourcing solutions”), which encompass a broad range of HR functions, including payroll and employment administration, employee benefits, workers’ compensation, government compliance, performance management, and training and development services, along with our cloud-based human capital management platform, the Employee Service Center<sup>SM</sup>.

In addition to our PEO HR Outsourcing solutions, we offer a number of other business performance solutions, including Human Capital Management, Payroll Software, Time and Attendance, Performance Management, Organizational Planning, Recruiting Services, Employment Screening, Financial and Expense Management services, Retirement Services and Insurance Services, many of which are offered via desktop applications and cloud-based delivery models. These other products and services are offered separately, as a bundle, or along with our PEO HR Outsourcing solutions.

The Consolidated Financial Statements include the accounts of Insperty and its wholly owned subsidiaries. Intercompany accounts and transactions have been eliminated in consolidation.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States (“GAAP”) requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

The accompanying Consolidated Financial Statements should be read in conjunction with our audited Consolidated Financial Statements at and for the year ended December 31, 2015. Our Consolidated Balance Sheet at December 31, 2015 has been derived from the audited financial statements at that date, but does not include all of the information or footnotes required by GAAP for complete financial statements. Our Consolidated Balance Sheet at September 30, 2016 and our Consolidated Statements of Operations for the three and nine month periods ended September 30, 2016 and 2015, our Consolidated Statements of Cash Flows for the nine month periods ended September 30, 2016 and 2015, and our Consolidated Statement of Stockholders’ Equity for the nine month period ended September 30, 2016, have been prepared by us without audit. In the opinion of management, all adjustments, consisting only of normal recurring adjustments necessary to present fairly the consolidated financial position, results of operations and cash flows, have been made. Certain prior year amounts have been reclassified to conform to the 2016 presentation.

The results of operations for the interim periods are not necessarily indicative of the operating results for a full year or of future operations.

2. Accounting Policies

Health Insurance Costs

We provide group health insurance coverage to our worksite employees through a national network of carriers, including UnitedHealthcare (“United”), UnitedHealthcare of California, Kaiser Permanente, Blue Shield of California, HMSA BlueCross BlueShield, and Tufts, all of which provide fully insured policies or service contracts.

The policy with United provides the majority of our health insurance coverage. As a result of certain contractual terms, we have accounted for this plan since its inception using a partially self-funded insurance accounting model. Accordingly, we record the costs of the United plan, including an estimate of the incurred claims, taxes and administrative fees (collectively the “Plan Costs”) as benefits expense in our Consolidated Statements of Operations. The estimated incurred claims are based upon: (i) the level of claims processed during the quarter; (ii) estimated completion rates based upon recent claim development patterns under the plan; and (iii) the number of participants in the plan, including both active and COBRA

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enrollees. Each reporting period, changes in the estimated ultimate costs resulting from claim trends, plan design and migration, participant demographics and other factors are incorporated into the benefits costs.

Additionally, since the plan's inception, under the terms of the contract, United establishes cash funding rates 90 days in advance of the beginning of a reporting quarter. If the Plan Costs for a reporting quarter are greater than the premiums paid and owed to United, a deficit in the plan would be incurred and a liability for the excess costs would be accrued in our Consolidated Balance Sheets. On the other hand, if the Plan Costs for the reporting quarter are less than the premiums paid and owed to United, a surplus in the plan would be incurred and we would record an asset for the excess premiums in our Consolidated Balance Sheets. The terms of the arrangement require us to maintain an accumulated cash surplus in the plan of \$9.0 million, which is reported as long-term prepaid insurance. In addition, United requires a deposit equal to approximately one day of claims funding activity, which was \$4.5 million as of September 30, 2016, and is reported as a long-term asset. As of September 30, 2016, Plan Costs were less than the net premiums paid and owed to United by \$15.7 million. As this amount is in excess of the agreed-upon \$9.0 million surplus maintenance level, the \$6.7 million difference is included in prepaid insurance, a current asset, in our Consolidated Balance Sheets. The premiums owed to United at September 30, 2016 were \$16.9 million, which is included in accrued health insurance costs, a current liability in our Consolidated Balance Sheets. Our benefits costs incurred in the first nine months of 2016 included costs of \$4.6 million for changes in estimated run-off related to prior periods.

### Workers' Compensation Costs

Our workers' compensation coverage has been provided through an arrangement with the Chubb Group of Insurance Companies (the "Chubb Program") since 2007. The Chubb Program is fully insured in that Chubb has the responsibility to pay all claims incurred regardless of whether we satisfy our responsibilities. Under the Chubb Program, we bear the economic burden for the first \$1 million layer of claims per occurrence, as well as a maximum aggregate amount of \$5 million per policy year for claim amounts that exceed \$1 million. Chubb bears the economic burden for all claims in excess of these levels.

Because we bear the economic burden for claims up to the levels noted above, such claims, which are the primary component of our workers' compensation costs, are recorded in the period incurred. Workers' compensation insurance includes ongoing health care and indemnity coverage whereby claims are paid over numerous years following the date of injury. Accordingly, the accrual of related incurred costs in each reporting period includes estimates, which take into account the ongoing development of claims and therefore requires a significant level of judgment.

We employ a third party actuary to estimate our loss development rate, which is primarily based upon the nature of worksite employees' job responsibilities, the location of worksite employees, the historical frequency and severity of workers' compensation claims, and an estimate of future cost trends. Each reporting period, changes in the actuarial assumptions resulting from changes in actual claims experience and other trends are incorporated into our workers' compensation claims cost estimates. During the nine months ended September 30, 2016 and 2015, our workers' compensation costs decreased by \$9.1 million and \$0.5 million, respectively, for changes in estimated losses related to prior reporting periods. Workers' compensation cost estimates are discounted to present value at a rate based upon the U.S. Treasury rates that correspond with the weighted average estimated claim payout period (the average discount rate utilized in both the 2016 period and the 2015 period was 1.0%) and are accreted over the estimated claim payment period and included as a component of direct costs in our Consolidated Statements of Operations.

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The following table provides the activity and balances related to incurred but not paid workers' compensation claims:

|                                     | Nine Months Ended<br>September 30,<br>2016      2015<br>(in thousands) |           |
|-------------------------------------|------------------------------------------------------------------------|-----------|
| Beginning balance, January 1,       | \$162,174                                                              | \$136,088 |
| Accrued claims                      | 46,967                                                                 | 49,607    |
| Present value discount              | (1,785 )                                                               | (1,816 )  |
| Paid claims                         | (29,537 )                                                              | (28,735 ) |
| Ending balance                      | \$177,819                                                              | \$155,144 |
| Current portion of accrued claims   | \$41,778                                                               | \$43,056  |
| Long-term portion of accrued claims | 136,041                                                                | 112,088   |
|                                     | \$177,819                                                              | \$155,144 |

The current portion of accrued workers' compensation costs on our Consolidated Balance Sheets at September 30, 2016 includes \$2.2 million of workers' compensation administrative fees.

As of September 30, 2016 and 2015, the undiscounted accrued workers' compensation costs were \$187.7 million and \$164.7 million, respectively.

At the beginning of each policy period, the workers' compensation insurance carrier establishes monthly funding requirements comprised of premium costs and funds to be set aside for payment of future claims ("claim funds"). The level of claim funds is primarily based upon anticipated worksite employee payroll levels and expected workers' compensation loss rates, as determined by the insurance carrier. Monies funded into the program for incurred claims expected to be paid within one year are recorded as restricted cash, a short-term asset, while the remainder of claim funds are included in deposits - workers' compensation, a long-term asset in our Consolidated Balance Sheets. During the first nine months of 2016 and 2015, we received \$12.8 million and \$5.3 million, respectively, for the return of excess claim funds related to the workers' compensation program. This resulted in a net decrease to deposits. As of September 30, 2016, we had restricted cash of \$41.8 million and deposits - workers' compensation of \$134.6 million.

Our estimate of incurred claim costs expected to be paid within one year is included in short-term liabilities, while our estimate of incurred claim costs expected to be paid beyond one year is included in long-term liabilities on our Consolidated Balance Sheets.

#### New Accounting Pronouncements

We believe we have implemented the accounting pronouncements with a material impact on our financial statements and do not believe there are any new or pending pronouncements that will materially impact our financial position or results of operations, other than discussed below.

In May 2014, the Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") No. 2014-09, Revenue from Contracts with Customers (Topic 606). ASU No. 2014-09 outlines a single comprehensive revenue recognition model for revenue arising from contracts with customers and supersedes most current revenue recognition guidance, including industry-specific guidance. Under ASU No. 2014-09, an entity recognizes revenue for the transfer of promised goods or services to customers in an amount that reflects the consideration for which the entity expects to be entitled in exchange for those goods or services. ASU No. 2014-09 is effective for annual

reporting periods beginning after December 15, 2017, and early adoption is permitted. Companies may use either a full retrospective or a modified retrospective approach to adopt ASU No. 2014-09. We are currently evaluating the guidance and have not determined the impact this standard may have on our Consolidated Financial Statements.

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In April 2015, FASB issued ASU No. 2015-05, Intangibles—Goodwill and Other—Internal-Use Software providing guidance on the accounting for fees paid by a customer in a cloud computing arrangement, including whether a cloud computing arrangement includes a software license. If a cloud computing arrangement includes a software license, then the customer is required to account for the software license consistent with the acquisition of other software licenses. Conversely, if the arrangement does not include a software license, the customer should account for the arrangement as a service contract. The guidance is effective for fiscal years beginning after December 15, 2015. The adoption of this guidance did not have a material impact on our consolidated financial statements.

In February 2016, the FASB issued ASU No. 2016-02, Leases. The new standard requires recognition of lease assets and lease liabilities for leases previously classified as operating leases. The guidance is effective for fiscal years beginning after December 15, 2018. We are currently reviewing the guidance and assessing the impact on our consolidated financial statements.

In March 2016, the FASB issued ASU No. 2016-09, Compensation-Stock Compensation (Topic 718): Improvements to Employee Share-Based Payment Accounting. The ASU includes multiple provisions intended to simplify various aspects of the accounting for share-based compensation payments, including (i) permitting the election of estimated or actual forfeitures for share grants, (ii) allowing excess tax benefits for share-based payments to be recorded as a reduction of income taxes reflected in operating cash flows in place of excess tax benefits currently recorded in equity and as financing activity in the cash flow statement, and (iii) providing for statutory withholding requirements. This guidance is effective for annual and interim reporting periods for public entities beginning after December 15, 2016; however, it can be elected early in any interim or annual period. We have elected to prospectively adopt this pronouncement for calendar year 2016, resulting in the recognition of an income tax benefit of \$1.0 million, or \$0.05 per diluted share in the first quarter of 2016 related to excess tax benefits from the vesting of restricted stock awards. Prior to the adoption of this pronouncement excess tax benefits were required to be reported as an increase in additional paid in capital. Prior periods have not been adjusted.

### 3. Cash, Cash Equivalents and Marketable Securities

The following table summarizes our cash and investments in cash equivalents and marketable securities held by investment managers and overnight investments:

|                                                        | September 30 and December 31,<br>2016      2015<br>(in thousands) |            |
|--------------------------------------------------------|-------------------------------------------------------------------|------------|
| Overnight holdings                                     |                                                                   |            |
| Money market funds (cash equivalents)                  | \$ 187,485                                                        | \$ 247,720 |
| Investment holdings                                    |                                                                   |            |
| Money market funds (cash equivalents)                  | 24,070                                                            | 26,048     |
| Marketable securities                                  | 1,820                                                             | 9,875      |
|                                                        | 213,375                                                           | 283,643    |
| Cash held in demand accounts                           | 25,260                                                            | 19,377     |
| Outstanding checks                                     | (13,265 )                                                         | (23,607 )  |
| Total cash, cash equivalents and marketable securities | \$ 225,370                                                        | \$ 279,413 |
| Cash and cash equivalents                              | \$ 223,550                                                        | \$ 269,538 |
| Marketable securities                                  | 1,820                                                             | 9,875      |
| Total cash, cash equivalents and marketable securities | \$ 225,370                                                        | \$ 279,413 |

Our cash and overnight holdings fluctuate based on the timing of clients' payroll processing cycles. Included in the cash, cash equivalents and marketable securities at September 30, 2016 and December 31, 2015, are \$148.8 million and \$185.7 million, respectively, of funds associated with federal and state income tax withholdings, employment taxes and other payroll deductions, as well as \$8.7 million and \$17.0 million in client prepayments, respectively.

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We account for our financial assets in accordance with Accounting Standard Codification 820, Fair Value Measurement. This standard defines fair value, establishes a framework for measuring fair value and expands disclosures about fair value measurements. The fair value measurement disclosures are grouped into three levels based on valuation factors:

Level 1 - quoted prices in active markets using identical assets

Level 2 - significant other observable inputs, such as quoted prices for similar assets or liabilities, quoted prices in markets that are not active, or other observable inputs

Level 3 - significant unobservable inputs

The following table summarizes the levels of fair value measurements of our financial assets:

| Fair Value Measurements<br>(in thousands) |                       |           |         |         |
|-------------------------------------------|-----------------------|-----------|---------|---------|
|                                           | September 30,<br>2016 | Level 1   | Level 2 | Level 3 |
| Money market funds                        | \$211,555             | \$211,555 | \$—     | \$—     |
| Municipal bonds                           | 1,820                 | —         | 1,820   | —       |
| Total                                     | \$213,375             | \$211,555 | \$1,820 | \$—     |

| Fair Value Measurements<br>(in thousands) |                      |           |         |         |
|-------------------------------------------|----------------------|-----------|---------|---------|
|                                           | December 31,<br>2015 | Level 1   | Level 2 | Level 3 |
| Money market funds                        | \$273,768            | \$273,768 | \$—     | \$—     |
| Municipal bonds                           | 9,875                | —         | 9,875   | —       |
| Total                                     | \$283,643            | \$273,768 | \$9,875 | \$—     |

The municipal bond securities valued as Level 2 investments are primarily pre-refunded municipal bonds that are secured by escrow funds containing U.S. government securities. Our valuation techniques used to measure fair value for these securities during the period consisted primarily of third party pricing services that utilized actual market data such as trades of comparable bond issues, broker/dealer quotations for the same or similar investments in active markets and other observable inputs.

The following is a summary of our available-for-sale marketable securities:

|                    | Amortized<br>Cost | Gross<br>Unrealized<br>Gain | Gross<br>Unrealized<br>Losses | Estimated<br>Fair<br>Value |
|--------------------|-------------------|-----------------------------|-------------------------------|----------------------------|
| (in thousands)     |                   |                             |                               |                            |
| September 30, 2016 |                   |                             |                               |                            |
| Municipal bonds    | \$ 1,821          | \$ 1                        | \$ (2 )                       | \$ 1,820                   |
| December 31, 2015  |                   |                             |                               |                            |
| Municipal bonds    | \$ 9,875          | \$ 3                        | \$ (3 )                       | \$ 9,875                   |



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As of September 30, 2016, the contractual maturities of our marketable securities were as follows:

|                    | Amortized<br>Cost | Estimated<br>Fair<br>Value |
|--------------------|-------------------|----------------------------|
|                    | (in thousands)    |                            |
| Less than one year | \$ 1,155          | \$ 1,155                   |
| One to five years  | 666               | 665                        |
| Total              | \$ 1,821          | \$ 1,820                   |

#### 4. Impairment Charges and Other

In the first quarter of 2015, we entered into a plan to sell our two aircraft, and as a result, we recorded impairment and other charges of \$9.8 million, representing the difference between the carrying value and the estimated fair value of the assets as well as a provision for potential settlement of a Texas sales and use tax assessment. The fair value of assets held for sale of \$13.5 million was determined based on the estimated selling price less costs incurred to sell and was classified as Level 2 in the fair value hierarchy. In July 2015, we received proceeds, net of selling costs, of \$12.2 million for both aircraft and recorded an additional \$1.3 million impairment charge in the second quarter of 2015. In the first quarter of 2016, we settled the Texas sales and use tax assessment.

#### 5. Long-Term Debt

We have a revolving credit facility (the “Facility”), which was increased from \$125 million to \$200 million in the first quarter of 2016. The Facility may be further increased to \$250 million based on the terms and subject to the conditions set forth in the agreement relating to the Facility (the “Credit Agreement”). The Facility is available for working capital and general corporate purposes, including acquisitions, stock repurchases and issuances of letters of credit. Our obligations under the Facility are secured by 65% of the stock of our captive insurance subsidiary and are guaranteed by all of our domestic subsidiaries. In January 2016, we had net borrowings of \$104.4 million to fund a portion of the purchase price of our modified Dutch auction tender offer. In addition, as of September 30, 2016, we had an outstanding \$1.0 million letter of credit issued under the Facility. As of September 30, 2016, our outstanding balance on the Facility was \$104.4 million.

The Facility matures on February 6, 2020. Borrowings under the Facility bear interest at an alternate base rate or LIBOR, at our option, plus an applicable margin. Depending on our leverage ratio, the applicable margin varies (i) in the case of LIBOR loans, from 2.00% to 2.75% and (ii) in the case of alternate base rate loans, from 0.00% to 0.75%. The alternate base rate is the highest of (i) the prime rate most recently published in The Wall Street Journal, (ii) the federal funds rate plus 0.50% and (iii) the 30-day LIBOR rate plus 2.00%. We also pay an unused commitment fee on the average daily unused portion of the Facility at a rate of 0.25%. The interest rate at September 30, 2016 was 2.19%. Interest expense and unused commitment fees are recorded in other income (expense).

The Facility contains both affirmative and negative covenants that we believe are customary for arrangements of this nature. Covenants include, but are not limited to, limitations on our ability to incur additional indebtedness, sell material assets, retire, redeem or otherwise reacquire our capital stock, acquire the capital stock or assets of another business, make investments and pay dividends. In addition, the Credit Agreement requires us to comply with financial covenants limiting our total funded debt, minimum interest coverage ratio and maximum leverage ratio. We were in compliance with all financial covenants under the Credit Agreement at September 30, 2016.

The carrying value of our borrowings under the Facility approximates their fair value and was classified as Level 2 in the fair value hierarchy as of September 30, 2016.



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### 6. Stockholders' Equity

During the first nine months of 2016, we repurchased or withheld an aggregate of 3.2 million shares of our common stock, as described below.

#### Tender Offer for Common Stock

In December 2015, we commenced a modified Dutch auction tender offer to purchase up to \$125 million in value of our common stock at a price not less than \$43.50 per share and not more than \$50.00 per share. In January 2016, we exercised our right to increase the size of the tender offer by up to 2.0% of our outstanding common stock. The tender offer period expired on January 7, 2016 and on January 13, 2016, we purchased 3,013,531 shares of our common stock at a per share price of \$47.50 and an aggregate price of \$143.1 million, excluding \$1.1 million of transaction costs. The shares were immediately canceled and retired.

The tender offer was funded through borrowings of \$104.4 million under the Facility and the remainder with cash on hand.

#### Repurchase Program

Our Board of Directors (the “Board”) has authorized a program to repurchase shares of our outstanding common stock (“Repurchase Program”). The purchases are to be made from time to time in the open market or directly from stockholders at prevailing market prices based on market conditions and other factors. In May 2016, the Board increased the authorized number of shares to be repurchased under the Repurchase Program by one million. During the nine months ended September 30, 2016, 135,521 shares were repurchased under the Repurchase Program. As of September 30, 2016, we were authorized to repurchase an additional 1,388,811 shares under the Repurchase Program.

#### Withheld Shares

During the nine months ended, September 30, 2016, we withheld 100,731 shares to satisfy tax withholding obligations for the vesting of restricted stock awards.

#### Dividends

The Board declared quarterly dividends as follows:

|                | 2016                   | 2015   |
|----------------|------------------------|--------|
|                | (amounts<br>per share) |        |
| First quarter  | \$0.22                 | \$0.19 |
| Second quarter | 0.25                   | 0.22   |
| Third quarter  | 0.25                   | 0.22   |

During the nine months ended September 30, 2016 and 2015, we paid dividends totaling \$15.3 million and \$15.8 million, respectively.

### 7. Long-Term Incentive Program

On March 30, 2015, we adopted the Insperity, Inc. Long-Term Incentive Program (the “LTIP”) under the Insperity, Inc. 2012 Incentive Plan. The LTIP provides for performance-based long-term compensation awards in the form of performance units to certain employees based on the achievement of pre-established performance goals.

Each performance unit represents the right to receive one common share at a future date based on our performance against specified targets. Performance units have a vesting schedule of three years. The fair value of each performance unit is the market price of one common share on the date of grant in the case of performance condition awards. In the case of market condition awards, the fair value is determined using a Monte Carlo lattice model approach at the date of grant. The compensation expense for such awards is recognized on a straight-line basis over the vesting term. For performance condition awards, the number of shares expected to be issued is adjusted upward or downward based upon the probability of achievement of the performance targets.

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The ultimate number of shares issued and the related compensation cost recognized is based on a comparison of the final performance metrics to the specified targets.

The following is a summary of LTIP award activity for 2016:

|                               | Number of<br>Performance<br>Units at<br>Target | Weighted<br>Average<br>Grant<br>Date Fair<br>Value | Maximum<br>Shares<br>Eligible<br>to<br>Receive |
|-------------------------------|------------------------------------------------|----------------------------------------------------|------------------------------------------------|
| Unvested - December 31, 2015  | 100,900                                        | \$ 52.80                                           | 183,401                                        |
| Granted                       | 118,525                                        | 59.13                                              | 237,050                                        |
| Vested                        | —                                              | —                                                  | —                                              |
| Canceled                      | (2,550 )                                       | 52.80                                              | (4,635 )                                       |
| Unvested - September 30, 2016 | 216,875                                        | 56.26                                              | 415,816                                        |

As of September 30, 2016, we estimate 178,770 shares and 127,429 shares will vest with \$4.6 million and \$5.4 million in unamortized compensation expense related to the 2015 and 2016 grants, respectively.

#### 8. Net Income per Share

We utilize the two-class method to compute net income per share. The two-class method allocates a portion of net income to participating securities, which include unvested awards of share-based payments with non-forfeitable rights to receive dividends. Net income allocated to unvested share-based payments is excluded from net income allocated to common shares. Any undistributed losses resulting from dividends exceeding net income are not allocated to participating securities. Basic net income per share is computed by dividing net income allocated to common shares by the weighted average number of common shares outstanding during the period. Diluted net income per share is computed by dividing net income allocated to common shares by the weighted average number of common shares outstanding during the period, plus the dilutive effect of outstanding stock options.

The following table summarizes the net income allocated to common shares and the basic and diluted shares used in the net income per share computations:

|  | Three Months<br>Ended<br>September 30,<br>2016 |  | September 30,<br>2015 |  | Nine Months<br>Ended<br>September 30,<br>2016 |  | September 30,<br>2015 |  |
|--|------------------------------------------------|--|-----------------------|--|-----------------------------------------------|--|-----------------------|--|
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In December 2015, a class action lawsuit was filed against us and our third party discretionary trustee of the Insperity 401(k) retirement plan available to eligible worksite employees (the “Plan”) in the United States District Court for the Northern District of Georgia, Atlanta Division on behalf of Plan participants. This suit generally alleges that the Company’s third-party

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discretionary trustee of the Plan and Insperity breached their fiduciary duties to plan participants by selecting an Insperity subsidiary to serve as the recordkeeper for the Plan, by causing participants in the Plan to pay excessive recordkeeping fees to the Insperity subsidiary, by failing to monitor other fiduciaries and by making imprudent investment choices. We believe we have meritorious defenses and we intend to vigorously defend this litigation. As a result of uncertainty regarding the outcome of this matter, no provision has been made in the accompanying consolidated financial statements.

We are a defendant in various other lawsuits and claims arising in the normal course of business. Management believes it has valid defenses in these cases and is defending them vigorously. While the results of litigation cannot be predicted with certainty, management believes the final outcome of such litigation will not have a material adverse effect on our financial position or results of operations.

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## ITEM 2. MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS.

You should read the following discussion in conjunction with our Annual Report on Form 10-K for the year ended December 31, 2015, as well as our Consolidated Financial Statements and notes thereto included in this quarterly report on Form 10-Q.

## New Accounting Pronouncements

Please read Note 2 to the Consolidated Financial Statements, "Accounting Policies – New Accounting Pronouncements," for new accounting pronouncements information.

## Results of Operations

Three Months Ended September 30, 2016 Compared to Three Months Ended September 30, 2015.

The following table presents certain information related to our results of operations:

|                                                                                                                                                            | Three Months Ended<br>September 30,                   |            | %<br>Change |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|------------|-------------|
|                                                                                                                                                            | 2016                                                  | 2015       |             |
|                                                                                                                                                            | (in thousands, except per share and statistical data) |            |             |
| Revenues (gross billings of \$4.314 billion and \$3.826 billion, less worksite employee payroll cost of \$3.611 billion and \$3.200 billion, respectively) | \$ 702,538                                            | \$ 626,286 | 12.2 %      |
| Gross profit                                                                                                                                               | 117,796                                               | 106,743    | 10.4 %      |
| Operating expenses                                                                                                                                         | 95,023                                                | 86,807     | 9.4 %       |
| Operating income                                                                                                                                           | 22,773                                                | 19,936     | 14.2 %      |
| Other income (expense)                                                                                                                                     | (293)                                                 | ) 19       | —           |
| Net income                                                                                                                                                 | 14,065                                                | 11,950     | 17.7 %      |
| Diluted net income per share of common stock                                                                                                               | 0.66                                                  | 0.48       | 37.5 %      |
| Adjusted net income <sup>(1)</sup>                                                                                                                         | 16,687                                                | 14,171     | 17.8 %      |
| Adjusted diluted net income per share of common stock <sup>(1)</sup>                                                                                       | 0.78                                                  | 0.57       | 36.8 %      |
| Adjusted EBITDA <sup>(1)</sup>                                                                                                                             | 31,346                                                | 28,278     | 10.8 %      |
| Statistical Data:                                                                                                                                          |                                                       |            |             |
| Average number of worksite employees paid per month                                                                                                        | 168,909                                               | 149,086    | 13.3 %      |
| Revenues per worksite employee per month <sup>(2)</sup>                                                                                                    | \$1,386                                               | \$1,400    | (1.0 )%     |
| Gross profit per worksite employee per month                                                                                                               | 232                                                   | 239        | (2.9 )%     |
| Operating expenses per worksite employee per month                                                                                                         | 187                                                   | 194        | (3.6 )%     |
| Operating income per worksite employee per month                                                                                                           | 45                                                    | 45         | —           |
| Net income per worksite employee per month                                                                                                                 | 28                                                    | 27         | 3.7 %       |

(1) Please read "Non-GAAP Financial Measures" for a reconciliation of the non-GAAP financial measures to their most directly comparable financial measures calculated and presented in accordance with GAAP.

- (2) Gross billings of \$8,513 and \$8,555 per worksite employee per month, less payroll cost of \$7,127 and \$7,155 per worksite employee per month, respectively.

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## Revenues

Our revenues for the third quarter of 2016 increased 12.2% over the 2015 period, primarily due to a 13.3% increase in the average number of worksite employees paid per month, partially offset by a 1.0%, or \$14, decrease in revenues per worksite employee per month.

We provide our PEO HR Outsourcing solutions to small and medium-sized businesses in strategically selected markets throughout the United States. Our revenue by region for our PEO HR Outsourcing solutions for the quarters ended September 30, 2016 and 2015 was as follows:

|                              | Three Months Ended<br>September 30, |           |             |  | Three Months<br>Ended<br>September 30, |         |  |
|------------------------------|-------------------------------------|-----------|-------------|--|----------------------------------------|---------|--|
|                              | 2016                                | 2015      | %<br>Change |  | 2016                                   | 2015    |  |
|                              | (in thousands)                      |           |             |  | (% of total<br>revenue)                |         |  |
| Northeast                    | \$178,159                           | \$156,700 | 13.7 %      |  | 25.8 %                                 | 25.5 %  |  |
| Southeast                    | 78,854                              | 64,420    | 22.4 %      |  | 11.4 %                                 | 10.5 %  |  |
| Central                      | 111,458                             | 95,628    | 16.6 %      |  | 16.2 %                                 | 15.6 %  |  |
| Southwest                    | 163,314                             | 155,581   | 5.0 %       |  | 23.7 %                                 | 25.4 %  |  |
| West                         | 157,772                             | 141,353   | 11.6 %      |  | 22.9 %                                 | 23.0 %  |  |
|                              | 689,557                             | 613,682   | 12.4 %      |  | 100.0 %                                | 100.0 % |  |
| Other revenue <sup>(1)</sup> | 12,981                              | 12,604    | 3.0 %       |  |                                        |         |  |
| Total revenue                | \$702,538                           | \$626,286 | 12.2 %      |  |                                        |         |  |

<sup>(1)</sup> Comprised primarily of revenues generated by our other products and services offerings.

The percentage of total PEO HR Outsourcing solutions revenues in our significant markets include the following:

|            | Three Months<br>Ended<br>September 30, |         |  |  |
|------------|----------------------------------------|---------|--|--|
|            | 2016                                   | 2015    |  |  |
| Texas      | 22.1 %                                 | 23.6 %  |  |  |
| California | 18.0 %                                 | 18.3 %  |  |  |
| New York   | 9.1 %                                  | 9.4 %   |  |  |
| Other      | 50.8 %                                 | 48.7 %  |  |  |
| Total      | 100.0 %                                | 100.0 % |  |  |

Our growth in the number of worksite employees paid is affected by three primary sources: new client sales, client retention and the net change in existing clients through worksite employee new hires and layoffs. During the third quarter of 2016, we saw improvement in worksite employees paid from new client sales, while net change in existing clients declined and client retention was consistent with 2015.

## Gross Profit

Gross profit for the third quarter of 2016 increased 10.4% over the third quarter of 2015 to \$117.8 million. The average gross profit per worksite employee decreased 2.9% to \$232 per month in the 2016 period from \$239 per month in the 2015 period. Included in gross profit in the 2016 period is a \$17 per worksite employee per month contribution from our other products and services offerings compared to \$18 per worksite employee per month in the 2015 period.

Our pricing objectives attempt to achieve a level of revenue per worksite employee that matches or exceeds changes in primary direct costs and operating expenses. Our revenues per worksite employee per month during the third quarter of 2016 decreased 1.0% compared to the third quarter of 2015. Our direct costs, which primarily include payroll taxes, benefits and

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workers' compensation expenses, decreased 0.6% to \$1,154 per worksite employee per month in the third quarter of 2016 compared to \$1,161 in the third quarter of 2015. The primary direct cost components changed as follows:

**Benefits costs** – The cost of group health insurance and related employee benefits increased \$14 per worksite employee per month, or 4.0% on a cost per covered employee basis, compared to the third quarter of 2015. Included in 2016 benefits costs is a charge of \$2.8 million, or \$6 per worksite employee per month, for changes in estimated claims run-off related to prior periods. The percentage of worksite employees covered under our health insurance plans was 68.5% in the 2016 period compared to 69.7% in the 2015 period. Please read Note 2 to the Consolidated Financial Statements, "Accounting Policies – Health Insurance Costs," for a discussion of our accounting for health insurance costs.

**Workers' compensation costs** – Workers' compensation costs decreased 24.6%, or \$15 per worksite employee per month, compared to the third quarter of 2015. In the third quarter of 2016, as a result of closing out claims at lower than expected costs, we recorded reductions in workers' compensation costs of \$7.1 million, or 0.21% of non-bonus payroll costs, for changes in estimated losses related to prior reporting periods. As a percentage of non-bonus payroll cost, workers' compensation costs were 0.46% in the 2016 period compared to 0.70% in the 2015 period. Please read Note 2 to the Consolidated Financial Statements, "Accounting Policies – Workers' Compensation Costs," for a discussion of our accounting for workers' compensation costs.

**Payroll tax costs** – Payroll taxes increased 12.0% in part due to a 12.9% increase in payroll costs, but decreased \$5 on a per worksite employee per month basis, compared to the third quarter of 2015. Payroll taxes as a percentage of payroll costs were 6.2% in 2016 and 6.3% in 2015.

### Operating Expenses

The following table presents certain information related to our operating expenses:

|                                     | Three Months Ended<br>September 30, |          |             |  | Three Months<br>Ended<br>September 30,  |       |             |  |
|-------------------------------------|-------------------------------------|----------|-------------|--|-----------------------------------------|-------|-------------|--|
|                                     | 2016                                | 2015     | %<br>Change |  | 2016                                    | 2015  | %<br>Change |  |
|                                     | (in thousands)                      |          |             |  | (per worksite<br>employee per<br>month) |       |             |  |
| Salaries, wages and payroll taxes   | \$56,897                            | \$51,329 | 10.8 %      |  | \$112                                   | \$115 | (2.6 )%     |  |
| Stock-based compensation            | 4,191                               | 3,710    | 13.0 %      |  | 8                                       | 8     | —           |  |
| Commissions                         | 5,030                               | 4,516    | 11.4 %      |  | 10                                      | 10    | —           |  |
| Advertising                         | 3,540                               | 3,193    | 10.9 %      |  | 7                                       | 7     | —           |  |
| General and administrative expenses | 21,318                              | 19,572   | 8.9 %       |  | 42                                      | 44    | (4.5 )%     |  |
| Depreciation and amortization       | 4,047                               | 4,487    | (9.8 )%     |  | 8                                       | 10    | (20.0)%     |  |
| Total operating expenses            | \$95,023                            | \$86,807 | 9.4 %       |  | \$187                                   | \$194 | (3.6 )%     |  |

Operating expenses increased 9.4% to \$95.0 million compared to \$86.8 million in the third quarter of 2015. Operating expenses per worksite employee per month decreased to \$187 in the 2016 period from \$194 in the 2015 period. The components of operating expenses changed as follows:

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Salaries, wages and payroll taxes of corporate and sales staff increased 10.8%, but decreased \$3 on a per worksite employee per month basis, compared to the 2015 period. This increase was primarily due to a 6.1% increase in corporate headcount, including an 8.5% increase in the number of Business Performance Advisors.

Stock-based compensation increased 13.0%, but remained flat on a per worksite employee per month basis, compared to the 2015 period. This increase was primarily due to awards issued under the Insperity, Inc. Long-Term Incentive Program (the “LTIP”). Please read Note 7 to the Consolidated Financial Statements, “Long-Term Incentive Program,” for additional information.

Commissions expense increased 11.4%, but remained flat on a per worksite employee per month basis, compared to the 2015 period, primarily due to commissions associated with our PEO HR Outsourcing solutions.

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Advertising costs increased 10.9%, but remained flat on a per worksite employee per month basis, compared to the 2015 period. The increase was primarily due to increased spending on internet advertising and sponsorships.

General and administrative expenses increased 8.9%, but decreased \$2 on a per worksite employee per month basis, compared to the 2015 period. The increase was primarily due to increased software maintenance costs, professional services expenses and rent expense on newly leased facilities.

Depreciation and amortization expense decreased 9.8%, or \$2 per worksite employee per month, compared to the 2015 period, primarily due to certain acquired assets becoming fully depreciated in 2015.

Income Tax Expense

Our effective income tax rate was 37.4% in the 2016 period compared to 40.1% in the 2015 period. Our provision for income taxes differed from the U.S. statutory rate of 35% primarily due to state income taxes and non-deductible expenses.

Operating and Net Income

Operating and net income per worksite employee per month was \$45 and \$28 in the 2016 period, versus \$45 and \$27 in the 2015 period.

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Nine Months Ended September 30, 2016 Compared to Nine Months Ended September 30, 2015.

The following table presents certain information related to our results of operations:

|                                                                                                                                                               | Nine Months Ended<br>September 30,                    |             |       |             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------|-------------|-------|-------------|
|                                                                                                                                                               | 2016                                                  | 2015        |       | %<br>Change |
|                                                                                                                                                               | (in thousands, except per share and statistical data) |             |       |             |
| Revenues (gross billings of \$13.040 billion and \$11.469 billion, less worksite employee payroll cost of \$10.828 billion and \$9.515 billion, respectively) | \$2,212,278                                           | \$1,953,603 | 13.2  | %           |
| Gross profit                                                                                                                                                  | 381,071                                               | 340,822     | 11.8  | %           |
| Operating expenses                                                                                                                                            | 289,232                                               | 285,149     | (1)   | 1.4 %       |
| Operating income                                                                                                                                              | 91,839                                                | 55,673      | 65.0  | %           |
| Other expense                                                                                                                                                 | (988                                                  | ) (14       | )     | —           |
| Net income                                                                                                                                                    | 56,471                                                | 33,051      | 70.9  | %           |
| Diluted net income per share of common stock                                                                                                                  | 2.64                                                  | 1.32        | 100.0 | %           |
| Adjusted net income <sup>(2)</sup>                                                                                                                            | 64,463                                                | 46,578      | 38.4  | %           |
| Adjusted diluted net income per share of common stock <sup>(2)</sup>                                                                                          | 3.01                                                  | 1.86        | 61.8  | %           |
| Adjusted EBITDA <sup>(2)</sup>                                                                                                                                | 118,110                                               | 93,211      | 26.7  | %           |
| Statistical Data:                                                                                                                                             |                                                       |             |       |             |
| Average number of worksite employees paid per month                                                                                                           | 163,607                                               | 143,392     | 14.1  | %           |
| Revenues per worksite employee per month <sup>(3)</sup>                                                                                                       | \$1,502                                               | \$1,514     | (0.8  | )%          |
| Gross profit per worksite employee per month                                                                                                                  | 259                                                   | 264         | (1.9  | )%          |
| Operating expenses per worksite employee per month                                                                                                            | 197                                                   | 221         | (10.9 | )%          |
| Operating income per worksite employee per month                                                                                                              | 62                                                    | 43          | 44.2  | %           |
| Net income per worksite employee per month                                                                                                                    | 38                                                    | 26          | 46.2  | %           |

Includes non-cash impairment and other charges of \$11.1 million, or an after-tax effect of \$0.26 per share in the

(1) 2015 period. Please read Note 4 to the Consolidated Financial Statements, "Impairment Charges and Other," for additional information.

(2) Please read "Non-GAAP Financial Measures" for a reconciliation of the non-GAAP financial measures to their most directly comparable financial measures calculated and presented in accordance with GAAP.

(3) Gross billings of \$8,856 and \$8,887 per worksite employee per month, less payroll cost of \$7,354 and \$7,373 per worksite employee per month, respectively.

## Revenues

Our revenues for the nine months ended September 30, 2016 increased 13.2% over the 2015 period, primarily due to a 14.1% increase in the average number of worksite employees paid per month, partially offset by a 0.8%, or \$12, decrease in revenues per worksite employee per month.

We provide our PEO HR Outsourcing solutions to small and medium-sized businesses in strategically selected markets throughout the United States. Our revenue by region for our PEO HR Outsourcing solutions revenue for the nine months ended September 30, 2016 and 2015 was as follows:

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|                              | Nine Months Ended<br>September 30, |             | %<br>Change | Nine Months<br>Ended<br>September 30, |         |  |  |
|------------------------------|------------------------------------|-------------|-------------|---------------------------------------|---------|--|--|
|                              | 2016                               | 2015        |             | 2016                                  | 2015    |  |  |
|                              | (in thousands)                     |             |             | (% of total<br>revenue)               |         |  |  |
| Northeast                    | \$566,317                          | \$500,899   | 13.1 %      | 26.0 %                                | 26.1 %  |  |  |
| Southeast                    | 236,393                            | 193,970     | 21.9 %      | 10.9 %                                | 10.1 %  |  |  |
| Central                      | 349,966                            | 294,464     | 18.8 %      | 16.1 %                                | 15.4 %  |  |  |
| Southwest                    | 519,147                            | 489,790     | 6.0 %       | 23.9 %                                | 25.5 %  |  |  |
| West                         | 502,417                            | 438,758     | 14.5 %      | 23.1 %                                | 22.9 %  |  |  |
|                              | 2,174,240                          | 1,917,881   | 13.4 %      | 100.0 %                               | 100.0 % |  |  |
| Other revenue <sup>(1)</sup> | 38,038                             | 35,722      | 6.5 %       |                                       |         |  |  |
| Total revenue                | \$2,212,278                        | \$1,953,603 | 13.2 %      |                                       |         |  |  |

<sup>(1)</sup> Comprised primarily of revenues generated by our other products and services offerings.

The percentage of total PEO HR Outsourcing solutions revenues in our significant markets include the following:

|            | Nine Months<br>Ended<br>September 30, |         |  |  |
|------------|---------------------------------------|---------|--|--|
|            | 2016                                  | 2015    |  |  |
| Texas      | 22.3 %                                | 23.8 %  |  |  |
| California | 18.4 %                                | 18.2 %  |  |  |
| New York   | 9.5 %                                 | 9.7 %   |  |  |
| Other      | 49.8 %                                | 48.3 %  |  |  |
| Total      | 100.0 %                               | 100.0 % |  |  |

Our growth in the number of worksite employees paid is affected by three primary sources: new client sales, client retention and the net change in existing clients through worksite employee new hires and layoffs. During the first nine months of 2016, we saw improvement in worksite employees paid from new client sales and client retention, while net change in existing clients declined as compared to the first nine months of 2015.

#### Gross Profit

Gross profit for the first nine months of 2016 increased 11.81% over the first nine months of 2015 to \$381.1 million. The average gross profit per worksite employee decreased 1.9% to \$259 per month in the 2016 period from \$264 per month in the 2015 period. Included in gross profit is a \$17 per worksite employee per month contribution from our other products and services offerings in both the 2016 and 2015 periods.

Our pricing objectives attempt to achieve a level of revenue per worksite employee that matches or exceeds changes in primary direct costs and operating expenses. Our revenues per worksite employee per month during the first nine months of 2016 decreased 0.8% compared to the first nine months of 2015. Our direct costs, which primarily include payroll taxes, benefits and workers' compensation expenses, decreased 0.6% to \$1,243 per worksite employee per month in the first nine months of 2016 compared to \$1,250 in the first nine months of 2015. The primary direct cost

components changed as follows:

Benefits costs – The cost of group health insurance and related employee benefits increased \$5 per worksite employee per month, or 2.8% on a cost per covered employee basis, compared to the first nine months of 2015. Included in 2016 benefits costs is a charge of \$4.6 million, or \$3 per worksite employee per month, for changes in estimated claim run-off related to prior periods. Benefits costs incurred in the first nine months of 2015 reflect reductions in estimated claims run-off related to prior periods of \$0.8 million, or \$1 per worksite employee per month. The percentage of worksite employees covered under our health insurance plans was 69.2% in the 2016 period compared to 70.5% in the 2015 period. Please read Note 2 to the Consolidated Financial Statements, “Accounting Policies – Health Insurance Costs,” for a discussion of our accounting for health insurance costs.

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Workers' compensation costs – Workers' compensation costs decreased 2.5% , or \$7 per worksite employee per month, compared to the first nine months of 2015. In the first nine months of 2016, we recorded reductions in workers' compensation costs of \$9.1 million, or 0.09% of non-bonus payroll costs, for changes in estimated losses related to prior reporting periods. As a percentage of non-bonus payroll cost, workers' compensation costs were 0.59% in the 2016 period compared to 0.70% in the 2015 period. Please read Note 2 to the Consolidated Financial Statements, "Accounting Policies – Workers' Compensation Costs," for a discussion of our accounting for workers' compensation costs.

Payroll tax costs – Payroll taxes increased 13.4% in part due to a 13.8% increase in payroll costs, but decreased \$3 on a per worksite employee per month basis, compared to the first nine months of 2015. Payroll taxes as a percentage of payroll costs were 7.3% in both the 2016 and 2015 periods.

## Operating Expenses

The following table presents certain information related to our operating expenses:

|                                     | Nine Months Ended<br>September 30, |           |             |    |       | Nine Months Ended<br>September 30,   |             |    |  |
|-------------------------------------|------------------------------------|-----------|-------------|----|-------|--------------------------------------|-------------|----|--|
|                                     | 2016                               | 2015      | %<br>Change |    | 2016  | 2015                                 | %<br>Change |    |  |
|                                     | (in thousands)                     |           |             |    |       | (per worksite<br>employee per month) |             |    |  |
| Salaries, wages and payroll taxes   | \$170,910                          | \$158,311 | 8.0         | %  | \$116 | \$123                                | (5.7)       | )% |  |
| Stock-based compensation            | 12,527                             | 10,174    | 23.1        | %  | 9     | 8                                    | 12.5        | %  |  |
| Commissions                         | 13,646                             | 12,923    | 5.6         | %  | 9     | 10                                   | (10.0)      | )% |  |
| Advertising                         | 13,299                             | 13,257    | 0.3         | %  | 9     | 10                                   | (10.0)      | )% |  |
| General and administrative expenses | 66,356                             | 65,002    | 2.1         | %  | 45    | 50                                   | (10.0)      | )% |  |
| Impairment charges and other        | —                                  | 11,120    | (100.0)     | %  | —     | 9                                    | (100.0)     | %  |  |
| Depreciation and amortization       | 12,494                             | 14,362    | (13.0)      | )% | 9     | 11                                   | (18.2)      | )% |  |
| Total operating expenses            | \$289,232                          | \$285,149 | 1.4         | %  | \$197 | \$221                                | (10.9)      | )% |  |

Operating expenses increased 1.4% to \$289.2 million compared to \$285.1 million in the first nine months of 2015. Operating expenses per worksite employee per month decreased to \$197 in the 2016 period from \$221 in the 2015 period. We recorded impairment and other charges of \$11.1 million during first nine months of 2015. Please read Note 4 to the Consolidated Financial Statements, "Impairment Charges and Other," for additional information. Adjusted operating expenses increased 6.0% to \$288.9 million in the 2016 period from \$272.5 million in the 2015 period. Please read "—Non-GAAP Financial Measures" for additional information. The components of operating expenses changed as follows:

Salaries, wages and payroll taxes of corporate and sales staff increased 8.0%, but decreased \$7 on a per worksite employee per month basis, compared to the 2015 period. This increase was primarily due to a 5.2% increase in corporate headcount, including a 10.5% increase in the number of Business Performance Advisors.

Stock-based compensation increased 23.1%, or \$1 per worksite employee per month, compared to the 2015 period. This increase was primarily due to awards issued under the LTIP. Please read Note 7 to the Consolidated Financial Statements, "Long-Term Incentive Program," for additional information.

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Commissions expense increased 5.6%, but decreased \$1 on a per worksite employee per month basis, compared to the 2015 period, primarily due to commissions associated with our PEO HR Outsourcing solutions.

Advertising costs increased 0.3%, but decreased \$1 on a per worksite employee per month basis, compared to the 2015 period.

General and administrative expenses, which includes \$0.3 million and \$1.5 million in stockholder advisory expenses in the 2016 and 2015 periods, respectively, increased 2.1%, but decreased \$5 on a per worksite employee per month basis compared to the 2015 period.

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Depreciation and amortization expense decreased 13.0%, or \$2 per worksite employee per month, compared to the 2015 period, primarily due to certain acquired assets becoming fully depreciated in 2015 and the sale of our two aircraft in 2015, which eliminated the depreciation on those assets. Please read Note 4 to the Consolidated Financial Statements, “Impairment Charges and Other,” for additional information.

## Income Tax Expense

Our effective income tax rate was 37.8% in the 2016 period compared to 40.6% in the 2015 period. Our provision for income taxes differed from the U.S. statutory rate of 35% primarily due to state income taxes, non-deductible expenses, and the effects of the impairment charges recorded during the period. In addition, during first quarter of 2016, as a result of our adoption of Accounting Standards Update No. 2016-09, Compensation - Stock Compensation (Topic 718): Improvements to Employee Share Based Payment Accounting, we recognized an income tax benefit of \$1.0 million related to the vesting of restricted stock awards. Please read Note 2 to the Consolidated Financial Statements, “Accounting Policies – New Accounting Pronouncements,” for additional information.

## Operating and Net Income

Operating and net income per worksite employee per month was \$62 and \$38 in the 2016 period, versus \$43 and \$26 in the 2015 period.

## Non-GAAP Financial Measures

Non-GAAP financial measures are not prepared in accordance with GAAP and may be different from non-GAAP financial measures used by other companies. Non-GAAP financial measures should not be considered as a substitute for, or superior to, measures of financial performance prepared in accordance with GAAP. Investors are encouraged to review the reconciliation of the non-GAAP financial measures used to their most directly comparable GAAP financial measures as provided in the tables below.

Non-bonus payroll cost is a non-GAAP financial measure that excludes the impact of bonus payrolls paid to our worksite employees. Bonus payroll cost varies from period to period, but has no direct impact to our ultimate workers’ compensation costs under the current program. As a result, our management refers to non-bonus payroll cost in analyzing, reporting and forecasting our workers’ compensation costs. We include these non-GAAP financial measures because we believe they are useful to investors in allowing for greater transparency related to the costs incurred under our current workers’ compensation program.

Following is a GAAP to non-GAAP reconciliation of non-bonus payroll costs:

|                                                             | Three Months Ended<br>September 30, |             |             | Nine Months Ended<br>September 30, |             |             |
|-------------------------------------------------------------|-------------------------------------|-------------|-------------|------------------------------------|-------------|-------------|
|                                                             | 2016                                | 2015        | %<br>Change | 2016                               | 2015        | %<br>Change |
| (in thousands, except per worksite employee per month data) |                                     |             |             |                                    |             |             |
| GAAP to non-GAAP reconciliation:                            |                                     |             |             |                                    |             |             |
| Payroll cost (GAAP)                                         | \$3,611,159                         | \$3,199,788 | 12.9 %      | \$10,828,301                       | \$9,515,662 | 13.8 %      |
| Less: Bonus payroll cost                                    | 255,112                             | 262,445     | (2.8 )%     | 1,050,649                          | 1,038,315   | 1.2 %       |
| Non-bonus payroll cost                                      | \$3,356,047                         | \$2,937,343 | 14.3 %      | \$9,777,652                        | \$8,477,347 | 15.3 %      |
| Payroll cost per worksite employee per month (GAAP)         | \$7,127                             | \$7,155     | (0.4 )%     | \$7,354                            | \$7,373     | (0.3 )%     |

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|                                                          |         |         |         |         |         |         |
|----------------------------------------------------------|---------|---------|---------|---------|---------|---------|
| Less: Bonus payroll cost per worksite employee per month | 504     | 588     | (14.3)% | 714     | 805     | (11.3)% |
| Non-bonus payroll cost per worksite employee per month   | \$6,623 | \$6,567 | 0.9 %   | \$6,640 | \$6,568 | 1.1 %   |

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Adjusted cash, cash equivalents and marketable securities excludes funds associated with federal and state income tax withholdings, employment taxes and other payroll deductions, as well as client prepayments. Insperity management believes adjusted cash, cash equivalents and marketable securities is a useful measure of the company's available funds.

Following is a GAAP to non-GAAP reconciliation of cash, cash equivalents and marketable securities:

|                                                                                                                  | September 30,<br>2016 | September 30,<br>2015 |
|------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|
|                                                                                                                  | (in thousands)        |                       |
| Cash, cash equivalents and marketable securities (GAAP)                                                          | \$225,370             | \$ 279,413            |
| Less: Amounts payable for withheld federal and state income taxes, employment taxes and other payroll deductions | 148,789               | 185,719               |
| Customer prepayments                                                                                             | 8,661                 | 17,037                |
| Adjusted cash, cash equivalents and marketable securities                                                        | \$67,920              | \$ 76,657             |

Adjusted operating expenses represent operating expenses excluding the impact of impairment and other charges related to the sale of two aircraft in 2015 and stockholder advisory expenses in both periods. Insperity management believes adjusted operating expenses is a useful measure of our operating costs, as it allows for additional analysis of our operating expenses separate from the impact of these items.

Following is a GAAP to non-GAAP reconciliation of operating expenses and adjusted operating expenses:

|                                                                    | Three Months Ended<br>September 30,                         |          |             | Nine Months Ended<br>September 30, |           |             |
|--------------------------------------------------------------------|-------------------------------------------------------------|----------|-------------|------------------------------------|-----------|-------------|
|                                                                    | 2016                                                        | 2015     | %<br>Change | 2016                               | 2015      | %<br>Change |
|                                                                    | (in thousands, except per worksite employee per month data) |          |             |                                    |           |             |
| Operating expenses (GAAP)                                          | \$95,023                                                    | \$86,807 | 9.4 %       | \$289,232                          | \$285,149 | 1.4 %       |
| Less: Impairment charges and other                                 | —                                                           | —        | —           | —                                  | 11,120    | (100.0)%    |
| Stockholder advisory expenses                                      | —                                                           | —        | —           | 323                                | 1,546     | (79.1 )%    |
| Adjusted operating expenses                                        | \$95,023                                                    | \$86,807 | 9.4 %       | \$288,909                          | \$272,483 | 6.0 %       |
| Operating expenses per worksite employee per month (GAAP)          | \$187                                                       | \$194    | (3.6 )%     | \$197                              | \$221     | (10.9 )%    |
| Less: Impairment charges and other per worksite employee per month | —                                                           | —        | —           | —                                  | 9         | (100.0)%    |
| Stockholder advisory expenses per worksite employee per month      | —                                                           | —        | —           | —                                  | 1         | (100.0)%    |
| Adjusted operating expenses per worksite employee per month        | \$187                                                       | \$194    | (3.6 )%     | \$197                              | \$211     | (6.6 )%     |

EBITDA represents net income computed in accordance with GAAP, plus interest expense, income tax expense and depreciation and amortization expense. Adjusted EBITDA represents EBITDA plus non-cash impairment and other charges, non-cash stock-based compensation and stockholder advisory expenses. Our management believes EBITDA and adjusted EBITDA are often useful measures of our operating performance, as they allow for additional analysis of our operating results separate from the impact of these items.

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Following is a GAAP to non-GAAP reconciliation of EBITDA and adjusted EBITDA:

|                                                               | Three Months Ended<br>September 30,                         |          |             |    | Nine Months Ended<br>September 30, |          |             |    |
|---------------------------------------------------------------|-------------------------------------------------------------|----------|-------------|----|------------------------------------|----------|-------------|----|
|                                                               | 2016                                                        | 2015     | %<br>Change |    | 2016                               | 2015     | %<br>Change |    |
|                                                               | (in thousands, except per worksite employee per month data) |          |             |    |                                    |          |             |    |
| Net income (GAAP)                                             | \$14,065                                                    | \$11,950 | 17.7        | %  | \$56,471                           | \$33,051 | 70.9        | %  |
| Income tax expense                                            | 8,415                                                       | 8,005    | 5.1         | %  | 34,380                             | 22,608   | 52.1        | %  |
| Interest expense                                              | 628                                                         | 126      | 398.4       | %  | 1,915                              | 350      | 447.1       | %  |
| Depreciation and amortization                                 | 4,047                                                       | 4,487    | (9.8        | )% | 12,494                             | 14,362   | (13.0       | )% |
| EBITDA                                                        | 27,155                                                      | 24,568   | 10.5        | %  | 105,260                            | 70,371   | 49.6        | %  |
| Impairment charges and other                                  | —                                                           | —        | —           |    | —                                  | 11,120   | (100.0)     | %  |
| Stock-based compensation                                      | 4,191                                                       | 3,710    | 13.0        | %  | 12,527                             | 10,174   | 23.1        | %  |
| Stockholder advisory expenses                                 | —                                                           | —        | —           |    | 323                                | 1,546    | (79.1       | )% |
| Adjusted EBITDA                                               | \$31,346                                                    | \$28,278 | 10.8        | %  | \$118,110                          | \$93,211 | 26.7        | %  |
| Net income per worksite employee per month (GAAP)             | \$28                                                        | \$27     | 3.7         | %  | \$38                               | \$26     | 46.2        | %  |
| Income tax expense per worksite employee per month            | 17                                                          | 18       | (5.6        | )% | 23                                 | 18       | 27.8        | %  |
| Interest expense per worksite employee per month              | 1                                                           | —        | —           |    | 1                                  | —        | —           |    |
| Depreciation and amortization per worksite employee per month | 8                                                           | 10       | (20.0       | )% | 9                                  | 11       | (18.2       | )% |
| EBITDA per worksite employee per month                        | 54                                                          | 55       | (1.8        | )% | 71                                 | 55       | 29.1        | %  |
| Impairment charges and other per worksite employee per month  | —                                                           | —        | —           |    | —                                  | 9        | (100.0)     | %  |
| Stock-based compensation per worksite employee per month      | 8                                                           | 8        | —           |    | 9                                  | 7        | 28.6        | %  |
| Stockholder advisory expenses per worksite employee per month | —                                                           | —        | —           |    | —                                  | 1        | (100.0)     | %  |
| Adjusted EBITDA per worksite employee per month               | \$62                                                        | \$63     | (1.6        | )% | \$80                               | \$72     | 11.1        | %  |

Adjusted net income and adjusted diluted net income per share of common stock represent net income and diluted net income per share computed in accordance with GAAP, excluding the impact of non-cash impairment and other charges related to the sale of two aircraft in 2015 and stockholder advisory expenses and non-cash stock-based compensation in both periods. Our management believes adjusted net income and adjusted diluted net income per share of common stock are useful measures of our operating performance, as they allow for additional analysis of our operating results separate from the impact of these items.

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Following is a GAAP to non-GAAP reconciliation of adjusted net income:

|                                    | Three Months Ended<br>September 30, |          |             | Nine Months Ended<br>September 30, |          |             |  |
|------------------------------------|-------------------------------------|----------|-------------|------------------------------------|----------|-------------|--|
|                                    | 2016                                | 2015     | %<br>Change | 2016                               | 2015     | %<br>Change |  |
|                                    | (in thousands)                      |          |             |                                    |          |             |  |
| Net income (GAAP)                  | \$14,065                            | \$11,950 | 17.7 %      | \$56,471                           | \$33,051 | 70.9 %      |  |
| Impairment charges and other       | —                                   | —        | —           | —                                  | 11,120   | (100.0)%    |  |
| Stock-based compensation           | 4,191                               | 3,710    | 13.0 %      | 12,527                             | 10,174   | 23.1 %      |  |
| Stockholder advisory expenses      | —                                   | —        | —           | 323                                | 1,546    | (79.1 )%    |  |
| Total non-GAAP adjustments         | 4,191                               | 3,710    | 13.0 %      | 12,850                             | 22,840   | (43.7 )%    |  |
| Tax effect on non-GAAP adjustments | (1,569 )                            | (1,489 ) | 5.4 %       | (4,858 )                           | (9,313 ) | (47.8 )%    |  |
| Adjusted net income (non-GAAP)     | \$16,687                            | \$14,171 | 17.8 %      | \$64,463                           | \$46,578 | 38.4 %      |  |

Following is a GAAP to non-GAAP reconciliation of adjusted diluted net income per share of common stock:

|                                                       | Three Months Ended<br>September 30, |         |             |  | Nine Months Ended<br>September 30, |         |             |  |
|-------------------------------------------------------|-------------------------------------|---------|-------------|--|------------------------------------|---------|-------------|--|
|                                                       | 2016                                | 2015    | %<br>Change |  | 2016                               | 2015    | %<br>Change |  |
|                                                       | (in thousands)                      |         |             |  |                                    |         |             |  |
| Diluted net income per share of common stock (GAAP)   | \$0.66                              | \$0.48  | 37.5 %      |  | \$2.64                             | \$1.32  | 100.0 %     |  |
| Impairment charges and other                          | —                                   | —       | —           |  | —                                  | 0.44    | (100.0)%    |  |
| Stock-based compensation                              | 0.20                                | 0.15    | 33.3 %      |  | 0.59                               | 0.40    | 47.5 %      |  |
| Stockholder advisory expenses                         | —                                   | —       | —           |  | 0.02                               | 0.06    | (66.7 )%    |  |
| Total non-GAAP adjustments                            | 0.20                                | 0.15    | 33.3 %      |  | 0.61                               | 0.90    | (32.2 )%    |  |
| Tax effect on non-GAAP adjustments                    | (0.08 )                             | (0.06 ) | 33.3 %      |  | (0.24 )                            | (0.36 ) | (33.3 )%    |  |
| Adjusted diluted net income per share of common stock | \$0.78                              | \$0.57  | 36.8 %      |  | \$3.01                             | \$1.86  | 61.8 %      |  |

## Liquidity and Capital Resources

We periodically evaluate our liquidity requirements, capital needs and availability of resources in view of, among other things, our expansion plans, stock repurchase, potential acquisitions, debt service requirements and other operating cash needs. To meet short-term liquidity requirements, which are primarily the payment of direct and operating expenses, we rely primarily on cash from operations. Longer-term projects, large share repurchases or significant acquisitions may be financed with debt or equity. We have in the past sought, and may in the future seek, to raise additional capital or take other steps to increase or manage our liquidity and capital resources. We had \$225.4 million in cash, cash equivalents and marketable securities at September 30, 2016, of which approximately \$148.8 million was payable in early October 2016 for withheld federal and state income taxes, employment taxes and other payroll deductions, and approximately \$8.7 million were customer prepayments that were payable in October 2016. At September 30, 2016, we had working capital of \$63.8 million compared to \$54.3 million at December 31, 2015. We currently believe that our cash on hand, marketable securities, cash flows from operations and availability under our revolving credit facility will be adequate to meet our liquidity requirements for the remainder of 2016. We will rely on these same sources, as well as public and private debt or equity financing, to meet our longer-term liquidity and capital needs.

We have a \$200 million revolving credit facility (“Facility”) with a syndicate of financial institutions. The Facility is available for working capital and general corporate purposes, including acquisitions and stock repurchases. As of September 30, 2016, we had an outstanding letter of credit and borrowings totaling \$105.4 million under the Facility. Please read Note 5 to the Consolidated Financial Statements, “Long-Term Debt,” for additional information.

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### Cash Flows from Operating Activities

Net cash provided by operating activities in the first nine months of 2016 was \$34.8 million. Our primary source of cash from operations is the comprehensive service fee and payroll funding we collect from our clients. Our cash and cash equivalents, and thus our reported cash flows from operating activities are significantly impacted by various external and internal factors, which are reflected in part by the changes in our balance sheet accounts. These include the following:

**Timing of client payments / payroll levels** – We typically collect our comprehensive service fee, along with the client’s payroll funding, from clients at least one day prior to the payment of worksite employee payrolls and associated payroll taxes. Therefore, the last business day of a reporting period has a substantial impact on our reporting of operating cash flows. For example, many worksite employees are paid on Fridays; therefore, operating cash flows decrease in the reporting periods that end on a Friday or a Monday. In the period ended September 30, 2016, the last business day of the reporting period was a Friday, client prepayments were \$8.7 million and accrued worksite employee payroll was \$202.5 million. In the period ended June 30, 2016, the last business day of the reporting period was a Thursday, client prepayments were \$100.7 million and accrued worksite employee payroll was \$277.4 million

**Workers’ compensation plan funding** – Under our workers’ compensation insurance arrangements, we make monthly payments to the carriers comprised of premium costs and funds to be set aside for payment of future claims (“claim funds”). These pre-determined amounts are stipulated in our agreements with the carriers, and are based primarily on anticipated worksite employee payroll levels and workers’ compensation loss rates during the policy year. Changes in payroll levels from those that were anticipated in the arrangements can result in changes in the amount of cash payments, which will impact our reporting of operating cash flows. Our claim funds paid, based upon anticipated worksite employee payroll levels and workers’ compensation loss rates, were \$44.2 million in the first nine months of 2016 and \$40.1 million in the first nine months of 2015. However, our estimate of workers’ compensation incurred claims was \$45.2 million in the 2016 period and \$47.8 million in the 2015 period. During the first nine months of 2016 and 2015, we received \$12.8 million and \$5.3 million, respectively, for the return of excess claim funds related to the workers’ compensation program. This resulted in an increase to working capital.

**Medical plan funding** – Our health care contract with United establishes participant cash funding rates 90 days in advance of the beginning of a reporting quarter. Therefore, changes in the participation level of the United plan have a direct impact on our operating cash flows. In addition, changes to the funding rates, which are solely determined by United based primarily upon recent claim history and anticipated cost trends, also have a significant impact on our operating cash flows. As of September 30, 2016, premiums owed and cash funded to United have exceeded the costs of the United plan, resulting in a \$15.7 million surplus, \$6.7 million of which is reflected as a current asset, and \$9.0 million of which is reflected as a long-term asset on our Consolidated Balance Sheets. The premiums, including additional quarterly premium, owed to United at September 30, 2016, were \$16.9 million, which is included in accrued health insurance costs, a current liability, on our Consolidated Balance Sheets. Funding rates, as determined by United, resulted in \$14.1 million of additional quarterly premium at September 30, 2016 as compared to \$6.2 million of additional quarterly premium at September 30, 2015.

**Operating results** – Our adjusted net income has a significant impact on our operating cash flows. Our adjusted net income increased 38.4% to \$64.5 million in the nine months ended September 30, 2016, compared to \$46.6 million in the nine months ended September 30, 2015, due to higher gross profit. Please read “Results of Operations – Nine Months Ended September 30, 2016 Compared to Nine Months Ended September 30, 2015.”

### Cash Flows from Investing Activities

Net cash flows used in investing activities were \$13.3 million for the nine months ended September 30, 2016, primarily due to property and equipment purchases of \$21.3 million, offset by \$8.0 million of marketable securities maturities and dispositions, net of purchases. The increase in property and equipment purchases related to the construction of a new facility located on our corporate campus for the nine months ended September 30, 2016 was approximately \$10.5 million.

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Cash Flows from Financing Activities

Net cash flows used in financing activities were \$67.5 million for the nine months ended September 30, 2016, primarily due to the \$144.3 million used to repurchase common stock associated with the modified Dutch auction tender offer, which was funded in part with borrowings of \$104.4 million under our Facility. Please read Note 5 to the Consolidated Financial Statements, “Long-Term Debt,” and Note 6 to the Consolidated Financial Statements, “Stockholders' Equity,” for additional information. In addition, we repurchased \$13.9 million in stock and paid \$15.3 million in dividends during the nine months ended September 30, 2016.

ITEM 3. QUANTITATIVE AND QUALITATIVE DISCLOSURES ABOUT MARKET RISK.

We are primarily exposed to market risks from fluctuations in interest rates and the effects of those fluctuations on the market values of our cash equivalent short-term investments, our available-for-sale marketable securities and our borrowings under our Facility, which bears interest at a variable market rate.

The cash equivalent short-term investments consist primarily of overnight investments, which are not significantly exposed to interest rate risk, except to the extent that changes in interest rates will ultimately affect the amount of interest income earned on these investments. The available-for-sale marketable securities are subject to interest rate risk because these securities generally include a fixed interest rate. As a result, the market values of these securities are affected by changes in prevailing interest rates.

As of September 30, 2016, we had an outstanding letter of credit and borrowings totaling \$105.4 million under the Facility. Please read Note 5 to the Consolidated Financial Statements, “Long-Term Debt,” for additional information.

ITEM 4. CONTROLS AND PROCEDURES.

In accordance with Rules 13a-15 and 15d-15 of the Securities Exchange Act of 1934, as amended (the “Exchange Act”), we carried out an evaluation, under the supervision and with the participation of management, including our Chief Executive Officer and Chief Financial Officer, of the effectiveness of our disclosure controls and procedures as of the end of the period covered by this report. Based on that evaluation, our Chief Executive Officer and Chief Financial Officer concluded that our disclosure controls and procedures were effective as of September 30, 2016.

There has been no change in our internal controls over financial reporting that occurred during the three months ended September 30, 2016 that has materially affected, or is reasonably likely to materially affect, our internal controls over financial reporting.

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PART II

ITEM 1. LEGAL PROCEEDINGS.

Please read Note 9 to the Consolidated Financial Statements, “Commitments and Contingencies,” which is incorporated herein by reference.

ITEM 1A. RISK FACTORS.

Forward-Looking Statements

The statements contained herein that are not historical facts are forward-looking statements within the meaning of the federal securities laws (Section 27A of the Securities Act of 1933 and Section 21E of the Exchange Act). You can identify such forward-looking statements by the words “expects,” “intends,” “plans,” “projects,” “believes,” “estimates,” “likely,” “possibly,” “probably,” “goal,” “opportunity,” “objective,” “target,” “assume,” “outlook,” “guidance,” “predicts,” “appears,” “may,” and similar expressions. Forward-looking statements involve a number of risks and uncertainties. In the normal course of business, Insperity, Inc., in an effort to help keep our stockholders and the public informed about our operations, may from time to time issue such forward-looking statements, either orally or in writing. Generally, these statements relate to business plans or strategies, projected or anticipated benefits or other consequences of such plans or strategies, or projections involving anticipated revenues, earnings, unit growth, profit per worksite employee, pricing, operating expenses or other aspects of operating results. We base the forward-looking statements on our expectations, estimates and projections at the time such statements are made. These statements are not guarantees of future performance and involve risks and uncertainties that we cannot predict. In addition, we have based many of these forward-looking statements on assumptions about future events that may prove to be inaccurate. Therefore, the actual results of the future events described in such forward-looking statements could differ materially from those stated in such forward-looking statements. Among the factors that could cause actual results to differ materially are: (i) adverse economic conditions; (ii) regulatory and tax developments and possible adverse application of various federal, state and local regulations; (iii) the ability to secure competitive replacement contracts for health insurance and workers’ compensation insurance at expiration of current contracts; (iv) cancellation of client contracts on short notice, or the inability to renew client contracts or attract new clients; (v) vulnerability to regional economic factors because of our geographic market concentration; (vi) increases in health insurance costs and workers’ compensation rates and underlying claims trends, health care reform, financial solvency of workers’ compensation carriers, other insurers or financial institutions, state unemployment tax rates, liabilities for employee and client actions or payroll-related claims; (vii) failure to manage growth of our operations and the effectiveness of our sales and marketing efforts; (viii) the impact of the competitive environment in the PEO industry on our growth and/or profitability; (ix) our liability for worksite employee payroll, payroll taxes and benefits costs; (x) our liability for disclosure of sensitive or private information; (xi) our ability to integrate or realize expected returns on our acquisitions; (xii) failure of our information technology systems; (xiii) an adverse final judgment or settlement of claims against Insperity; and (xiv) disruptions to our business resulting from the actions of certain stockholders. These factors are discussed in further detail in our 2015 Annual Report on Form 10-K under “Item 1A. Risk Factors” in Part I and “Item 7. Management’s Discussion and Analysis of Financial Condition and Results of Operations” in Part II, and elsewhere in this report. Any of these factors, or a combination of such factors, could materially affect the results of our operations and whether forward-looking statements we make ultimately prove to be accurate.

Except to the extent otherwise required by federal securities law, we do not undertake any obligation to update our forward-looking statements to reflect events or circumstances after the date they are made or to reflect the occurrence of unanticipated events.



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## ITEM 2. UNREGISTERED SALES OF EQUITY SECURITIES AND USE OF PROCEEDS.

The following table provides information about purchases by Insperity during the three months ended September 30, 2016, of equity securities that are registered by Insperity pursuant to Section 12 of the Exchange Act:

| Period                  | Total Number<br>of Shares<br>Purchased <sup>(1)(2)</sup> | Average<br>Price<br>Paid per<br>Share | Total<br>Number of<br>Shares<br>Purchased<br>as Part of<br>Announced<br>Programs <sup>(2)</sup> | Maximum<br>Number of<br>Shares<br>Available<br>for<br>Purchase<br>under<br>Announced<br>Program <sup>(2)</sup> |
|-------------------------|----------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|
| 07/01/2016 – 07/31/2016 | 108                                                      | \$ 77.46                              | —                                                                                               | 1,524,332                                                                                                      |
| 08/01/2016 – 08/31/2016 | 37,350                                                   | 67.06                                 | 37,350                                                                                          | 1,486,982                                                                                                      |
| 09/01/2016 – 09/30/2016 | 98,199                                                   | 67.32                                 | 98,171                                                                                          | 1,388,811                                                                                                      |
| Total                   | 135,657                                                  | \$ 67.25                              | 135,521                                                                                         |                                                                                                                |

(1) During the three months ended September 30, 2016, 136 shares of restricted stock were withheld to satisfy tax-withholding obligations arising in conjunction with the vesting of restricted stock. The required withholding is calculated using the closing sales price reported by the New York Stock Exchange on the date prior to the applicable vesting date. These shares are not subject to the repurchase program described above.

(2) Our Board of Directors (the “Board”) has approved a program to repurchase shares of our outstanding common stock, including an additional one million shares authorized for repurchase in May 2016. During the three months ended September 30, 2016, 135,521 shares were repurchased under the program. As of September 30, 2016, we were authorized to repurchase an additional 1,388,811 shares under the program. Unless terminated earlier by resolution of the Board, the repurchase program will expire when we have repurchased all shares authorized for repurchase under the repurchase program.

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ITEM 6. EXHIBITS.

(a)List of Exhibits

- 31.1 \* Certification of Chief Executive Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002.
- 31.2 \* Certification of Chief Financial Officer pursuant to Section 302 of the Sarbanes-Oxley Act of 2002.
- 32.1 \*\* Certification of Chief Executive Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.
- 32.2 \*\* Certification of Chief Financial Officer pursuant to Section 906 of the Sarbanes-Oxley Act of 2002.
- 101.INS \* XBRL Instance Document.<sup>(1)</sup>
- 101.SCH \* XBRL Taxonomy Extension Schema Document.
- 101.CAL \* XBRL Taxonomy Extension Calculation Linkbase Document.
- 101.DEF \* XBRL Extension Definition Linkbase Document.
- 101.LAB \* XBRL Taxonomy Extension Label Linkbase Document.
- 101.PRE \* XBRL Taxonomy Extension Presentation Linkbase Document.

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\* Filed with  
this report.

\*\* Furnished  
with this  
report.

Attached as exhibit 101 to this report are the following documents formatted in XBRL (Extensible Business Reporting Language): (i) the Consolidated Statements of Operations for the three and nine month periods ended September 30, 2016 and 2015; (ii) the Consolidated Balance Sheets at September 30, 2016 and December 31, 2015; (iii) the Consolidated Statement of Stockholders' Equity for the nine month period ended September 30, 2016; (iv) the Consolidated Statements of Cash Flows for the nine month periods ended September 30, 2016 and 2015; and (v) Notes to the Consolidated Financial Statements.

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SIGNATURES

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

Insperity, Inc.

Date: November 1, 2016 By: /s/ Douglas S. Sharp

Douglas S. Sharp  
Senior Vice President of Finance,  
Chief Financial Officer and Treasurer  
(Principal Financial Officer)

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