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IMAGISTICS INTERNATIONAL INC

Form 10-Q

August 03, 2004

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UNITED STATES  
SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

FORM 10-Q

(MARK ONE)

QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES  
EXCHANGE ACT OF 1934

For the quarterly period ended June 30, 2004

TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES  
EXCHANGE ACT OF 1934

For the transition period from \_\_\_\_\_ to \_\_\_\_\_

Commission File Number 1-16449

IMAGISTICS INTERNATIONAL INC.  
(Exact Name of Registrant as Specified in Its Charter)

Delaware  
(State or Other Jurisdiction of  
Incorporation or Organization)

06-1611068  
(I.R.S. Employer  
Identification No.)

100 Oakview Drive  
Trumbull, Connecticut  
(Address of Principal Executive Offices)

06611  
(Zip Code)

(203) 365-7000  
(Registrant's telephone number, including area code)

Indicate by check mark whether the registrant: (1) has filed all reports  
required to be filed by Section 13 or 15(d) of the Securities Exchange Act of  
1934 during the preceding 12 months (or for such shorter period that the  
registrant was required to file such reports), and (2) has been subject to such  
filing requirements for the past 90 days. Yes  No

Indicate by check mark whether the registrant is an accelerated filer (as  
defined in Rule 12b-2 of the Exchange Act). Yes  No

Number of shares of Imagistics Common Stock, par value \$0.01 per share,  
outstanding as of July 26, 2004: 16,570,285

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IMAGISTICS INTERNATIONAL INC.

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PART I - FINANCIAL INFORMATION

ITEM 1. FINANCIAL STATEMENTS

IMAGISTICS INTERNATIONAL INC.

Consolidated Statements of Income  
(Dollars in thousands, except per share amounts)  
(Unaudited)

	For the three months ended June 30,		
	2004	2003	
	-----	-----	-----
Revenue:			
Sales	\$ 75,190	\$ 78,876	\$
Rentals	54,179	56,107	
Support services	22,158	20,933	
	-----	-----	-----
Total revenue	151,527	155,916	
Cost of sales	42,416	48,166	
Cost of rentals	15,333	18,677	
Selling, service and administrative expenses	82,297	78,658	
	-----	-----	-----

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Operating income	11,481	10,415	
Interest expense	876	1,592	
	-----	-----	-----
Income before income taxes	10,605	8,823	
Provision for income taxes	4,497	3,797	
	-----	-----	-----
Net income	\$ 6,108	\$ 5,026	\$
	=====	=====	=====
Earnings per share:			
Basic	\$ 0.38	\$ 0.30	\$
	=====	-----	=====
Diluted	\$ 0.36	\$ 0.29	\$
	=====	=====	=====
Shares used in computing earnings per share:			
Basic	16,248,921	16,548,721	16,
	=====	=====	=====
Diluted	16,951,223	17,158,522	17,
	=====	=====	=====

See Notes to Consolidated Financial Statements

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IMAGISTICS INTERNATIONAL INC.

Consolidated Balance Sheets  
(Dollars in thousands, except per share amounts)

	June
	200
	-----
	(Unaudi
Assets	
Current assets:	
Cash	\$ 10
Accounts receivable, net of allowances of \$13,684 and \$10,575 at June 30, 2004 and December 31, 2003, respectively	119
Accrued billings	24
Inventories	81
Current deferred taxes on income	27
Other current assets and prepaid expenses	4
	-----
Total current assets	268
Property, plant and equipment, net	55
Rental equipment, net	62
Goodwill	62
Other assets	5
	-----
Total assets	\$ 454
	=====
Liabilities and Stockholders' Equity	
Current liabilities:	
Current portion of long-term debt	\$

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Accounts payable and accrued liabilities	74
Advance billings	14
	-----
Total current liabilities	89
Long-term debt	72
Deferred taxes on income	18
Other liabilities	4
	-----
Total liabilities	184
Commitments and contingencies (see Note 8)	
Stockholders' equity:	
Preferred stock (\$1.00 par value; 10,000,000 shares authorized, none issued)	
Common stock (\$0.01 par value; 150,000,000 shares authorized, 19,980,680 and 19,871,061 issued at June 30, 2004 and December 31, 2003, respectively)	
Additional paid-in-capital	297
Retained earnings	46
Treasury stock, at cost (3,372,846 and 3,096,878 shares at June 30, 2004 and December 31, 2003, respectively)	(74)
Unearned compensation	(1)
Accumulated other comprehensive income	1
	-----
Total stockholders' equity	270
	-----
Total liabilities and stockholders' equity	\$ 454
	=====

See Notes to Consolidated Financial Statements

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IMAGISTICS INTERNATIONAL INC.

Consolidated Statements of Cash Flows  
(Dollars in thousands)  
(Unaudited)

	For the six months ended June 30,	
	2004	2003
	-----	-----
Cash flows from operating activities:		
Net income	\$ 11,855	\$
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation and amortization	33,671	3
Provision for bad debt	6,385	
Provision for inventory obsolescence	2,513	
Deferred taxes on income	(2,563)	
Change in assets and liabilities, net of acquisitions:		
Accounts receivable	(17,331)	1
Accrued billings	(3,798)	(
Inventories	3,504	
Other current assets and prepaid expenses	(52)	
Accounts payable and accrued liabilities	(6,424)	(1
Advance billings	(2,217)	(

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Other, net	150	
	-----	-----
Net cash provided by operating activities	25,693	5
Cash flows from investing activities:		
Expenditures for rental equipment assets	(21,334)	(1)
Expenditures for property, plant and equipment	(6,673)	(
Acquisitions	(9,737)	)
	-----	-----
Net cash used in investing activities	(37,744)	(2
Cash flows from financing activities:		
Exercises of stock options, including sales under employee stock purchase plan	2,359	
Purchases of treasury stock	(12,277)	(2
Repayments under term loan	(273)	
Net borrowings under revolving credit facility	10,000	
	-----	-----
Net cash used in financing activities	(191)	(1
	-----	-----
(Decrease) increase in cash	(12,242)	1
Cash at beginning of period	22,938	3
	-----	-----
Cash at end of period	\$ 10,696	\$ 4
	=====	=====

See Notes to Consolidated Financial Statements

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IMAGISTICS INTERNATIONAL INC.  
Notes to Consolidated Financial Statements  
(Dollars in thousands, except per share amounts and as otherwise indicated)  
(Unaudited)

### 1. Background and Basis of Presentation

#### Background

Imagistics International Inc. (the "Company" or "Imagistics") is a large direct sales, service and marketing organization offering business document imaging and management solutions, including copiers, multifunctional products and facsimile machines, in the United States, Canada and United Kingdom. The Company's primary customers include large corporate customers known as national accounts, government entities and mid-size and regional businesses known as commercial accounts. Multifunctional products, often referred to as MFPs, offer the multiple functionality of printing, copying, scanning and faxing in a single unit. In addition, the Company offers a range of document imaging options including digital, analog, color and/or networked products and systems.

On December 11, 2000, the board of directors of Pitney Bowes Inc. ("Pitney Bowes") initiated a plan to spin-off substantially all of its office systems businesses to its stockholders as an independent publicly traded company. On December 3, 2001, Imagistics was spun off from Pitney Bowes pursuant to a contribution by Pitney Bowes of substantially all of its United States office systems businesses to the Company and a distribution of the stock of the Company to stockholders of Pitney Bowes based on a distribution ratio of 1 share of Imagistics common stock for every 12.5 shares of Pitney Bowes common stock held at the close of business on November 19, 2001 (the "Distribution").

The Company was incorporated in Delaware on February 28, 2001 as Pitney

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Bowes Office Systems, Inc., a wholly owned subsidiary of Pitney Bowes. On that date, 100 shares of the Company's common stock, par value \$0.01 per share, were authorized, issued and outstanding. On October 12, 2001, the Company changed its name to Imagistics International Inc. At the Distribution, the Company's authorized capital stock consisted of 10,000,000 shares of preferred stock, par value \$1.00 per share and 150,000,000 shares of common stock, par value \$0.01 per share. The Company issued 19,463,007 shares of common stock in connection with the Distribution described above.

Pitney Bowes received tax rulings from the Internal Revenue Service stating that, subject to certain representations, the Distribution qualified as tax-free to Pitney Bowes and its stockholders for United States federal income tax purposes.

### Basis of presentation

The unaudited interim consolidated financial statements of the Company have been prepared in accordance with the rules and regulations of the United States Securities and Exchange Commission (the "SEC") and do not include all of the information and footnotes required by accounting principles generally accepted in the United States of America for complete financial statements. In the opinion of the management of the Company, all adjustments (consisting only of normal recurring adjustments) necessary for a fair presentation of results of operations, financial position and cash flows as of and for the periods presented have been included. Certain previously reported amounts have been reclassified to conform to the current year presentation.

The Company believes that the disclosures contained in the unaudited interim consolidated financial statements are adequate to keep the information presented from being misleading. The results for the three and six months ended June 30, 2004 are not necessarily indicative of the results for the full year. These unaudited interim consolidated financial statements should be read in conjunction with the audited consolidated financial statements and notes thereto included in the Company's latest Annual Report on Form 10-K for the year ended December 31, 2003 filed with the SEC on March 12, 2004.

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results could differ from those estimates.

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### IMAGISTICS INTERNATIONAL INC.

#### Notes to Consolidated Financial Statements - (continued)

## 2. Summary of Significant Accounting Policies

### Revenue recognition

Revenue on equipment and supplies sales is recognized when contractual obligations have been satisfied, title and risk of loss have been transferred to the customer and collection of the resulting receivable is reasonably assured. For copier/MFP equipment, the satisfaction of contractual obligations and the passing of title and risk of loss to the customer occur upon the installation of the equipment at the customer location. For facsimile equipment and facsimile supplies, the satisfaction of contractual obligations and the passing of title and risk of loss to the customer occur upon the delivery of the facsimile equipment and the facsimile supplies to the customer location. The Company

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records a provision for estimated sales returns and other allowances based upon historical experience.

Rental contracts, which often include supplies, are generally for an initial term of three years with automatic renewals unless the Company receives prior notice of cancellation. Under the terms of rental contracts, the Company bills its customers a flat periodic charge and/or a usage-based fee. Revenues related to these contracts are recognized each month as earned, either using the straight-line method or based upon usage, as applicable. The Company records a provision for estimated usage adjustments on rental contracts based upon historical experience.

Support services contracts, which often include supplies, are generally for an initial term of one year with automatic renewals unless the Company receives prior notice of cancellation. Under the terms of support services contracts, the Company bills its customers either a flat periodic charge or a usage-based fee. Revenues related to these contracts are recognized each month as earned, either using the straight-line method or based upon usage, as applicable. The Company records a provision for estimated usage adjustments on service contracts based upon historical experience.

Certain rental and support services contracts provide for invoicing in advance, generally quarterly. Revenue on contracts billed in advance is deferred and recognized as earned revenue over the billed period. Certain rental and support services contracts provide for invoicing in arrears, generally quarterly. Revenue on contracts billed in arrears is accrued and recognized in the period in which it is earned.

The Company enters into arrangements that include multiple deliverables, which typically consist of the sale of equipment with a support services contract. The Company accounts for each element within an arrangement with multiple deliverables as separate units of accounting. Revenue is allocated to each unit of accounting based on the residual method, which requires the allocation of the revenue based on the fair value of the undelivered items. Fair value of support services is primarily determined by reference to renewal pricing of support services contracts when sold on a stand-alone basis.

### Accounts Receivable

Accounts receivable are stated at net realizable value by recording allowances for those accounts receivable amounts that the Company believes are uncollectible. The Company's estimate of losses is based on prior collection experience including evaluating the credit worthiness of each of the Company's customers, analyzing historical bad debt write-offs and reviewing the aging of the receivables. The Company's allowance for doubtful accounts includes amounts for specific accounts that it believes are uncollectible, as well as amounts that have been computed by applying certain percentages based on historic loss trends, to certain accounts receivable aging categories and the Company's estimates relating to delinquencies associated with the changes in the Company's billing policies and invoice format associated with the implementation of the Company's enterprise resource planning ("ERP") system.

### Stock-based employee compensation

The Company accounts for its stock-based employee compensation plans under the recognition and measurement provisions of Accounting Principles Board Opinion ("APB") No. 25, "Accounting for Stock Issued to Employees," and related interpretations. The Company recognizes stock-based compensation expense on its restricted stock on a straight-line basis over the vesting period. The Company does not recognize stock-based compensation expense on its stock options in its reported results as all options granted, other than adjustment options in connection with the Distribution, had an exercise price equal to the market

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value of the underlying common stock on the date of grant.

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### IMAGISTICS INTERNATIONAL INC. Notes to Consolidated Financial Statements - (continued)

The following table illustrates the effect on net income and earnings per share if the Company had applied the fair value recognition provisions of Statement of Financial Accounting Standards ("SFAS") No. 123, "Accounting for Stock-Based Compensation," to stock-based employee compensation:

	For the three months ended June 30,	
	2004	2003
Net income, as reported	\$ 6,108	\$ 5,026
Add: Stock-based compensation expense included in net income, net of related tax effects	429	414
Deduct: Total stock-based compensation expense based on the fair value method, net of related tax effects	(898)	(1,082)
Pro forma net income	<u>\$ 5,639</u>	<u>\$ 4,358</u>
Basic earnings per share:		
As reported	\$ 0.38	\$ 0.30
Pro forma	\$ 0.35	\$ 0.26
Diluted earnings per share:		
As reported	\$ 0.36	\$ 0.29
Pro forma	\$ 0.33	\$ 0.25

### 3. Supplemental Information

#### Inventories

Inventories consisted of the following at June 30, 2004 and December 31, 2003:

	June 30, 2004	December 31, 2003
Finished products	\$ 43,651	\$ 50,726
Supplies and service parts	37,847	35,408
Total inventories	<u>\$ 81,498</u>	<u>\$ 86,134</u>

#### Fixed assets and Rental Assets

Fixed assets and rental equipment assets consisted of the following at June 30, 2004 and December 31, 2003:



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	June 30, 2004	December 31, 2003
Land	\$ 1,356	\$ 1,356
Buildings and leasehold improvements	11,500	10,976
Machinery and equipment	25,173	23,474
Computers and software	52,435	47,356
	-----	-----
Property, plant and equipment, gross	90,464	83,162
Accumulated depreciation	(35,291)	(29,958)
	-----	-----
Property, plant and equipment, net	\$ 55,173	\$ 53,204
	=====	=====
Rental equipment, gross	\$ 317,579	\$ 333,563
Accumulated depreciation	(254,751)	(266,384)
	-----	-----
Rental equipment, net	\$ 62,828	\$ 67,179
	=====	=====

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IMAGISTICS INTERNATIONAL INC.

Notes to Consolidated Financial Statements - (continued)

Depreciation and amortization expense was \$16.6 million and \$33.7 million for the three and six months ended June 30, 2004, respectively, and \$19.1 million and \$38.0 million for the three and six months ended June 30, 2003, respectively. Unamortized software costs totaled \$29.7 million as of June 30, 2004 and \$27.0 million as of December 31, 2003. Amortization expense on account of capitalized software totaled \$1.0 million and \$2.0 million for the three and six months ended June 30, 2004, respectively, and \$0.2 million and \$0.4 million for the three and six months ended June 30, 2003, respectively.

Current liabilities

Accounts payable and accrued liabilities consisted of the following at June 30, 2004 and December 31, 2003:

	June 30, 2004	December 31, 2003
	-----	-----
Accounts payable	\$ 29,537	\$ 33,237
Accrued compensation and benefits	7,361	8,321
Other non-income taxes payable	6,306	6,626
Other accrued liabilities	31,250	31,107
	-----	-----
Accounts payable and accrued liabilities	\$ 74,454	\$ 79,291
	=====	=====

Comprehensive income

Comprehensive income consisted of the following for the three and six months ended June 30, 2004 and 2003:

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	For the three months ended June 30,		For the six months ended June 30,	
	2004	2003	2004	2003
Net income	\$ 6,108	\$ 5,026	\$ 11,855	\$ 9,000
Translation adjustment	(278)	825	80	
Unrealized gain on cash flow hedges	--	48	--	
Comprehensive income	\$ 5,830	\$ 5,899	\$ 11,935	\$ 10,000

Treasury stock

The following table summarizes the Company's treasury stock transactions:

	Treasury stock	
	Shares	Cost
Balance at December 31, 2003	3,096,878	\$ 62,783
Purchases under stock buy back program	298,900	12,277
Sales to employees under employee stock purchase plan	(22,932)	(507)
Balance at June 30, 2004	3,372,846	\$ 74,553

Cash flow information

Cash paid for income taxes was \$9.1 million and \$8.1 million for the six months ended June 30, 2004 and 2003, respectively. Cash paid for interest was \$1.3 million and \$2.7 million for the six months ended June 30, 2004 and 2003, respectively.

IMAGISTICS INTERNATIONAL INC.  
Notes to Consolidated Financial Statements - (continued)

4. Business Segment Information

The Company operates in two reportable segments based on geographic area: North America and the United Kingdom. Revenues are attributed to geographic regions based on where the revenues are derived.

For the three months ended June 30,		For t
2004	2003	200

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Revenues:			
North America	\$ 146,127	\$ 150,899	\$ 29
United Kingdom	5,400	5,017	1
	-----	-----	-----
Total revenues	\$ 151,527	\$ 155,916	\$ 30
	=====	=====	=====
Income before income taxes:			
North America	\$ 9,726	\$ 7,948	\$ 1
United Kingdom	879	875	
	-----	-----	-----
Total income before income taxes	\$ 10,605	\$ 8,823	\$ 2
	=====	=====	=====

Revenues from Pitney Bowes, substantially all of which are generated in the North America segment, consisted of the following for the three and six months ended June 30, 2004 and 2003:

	For the three months ended June 30,		For t
	2004	2003	200
	-----	-----	-----
Revenues from Pitney Bowes:			
Pitney Bowes of Canada	\$ 1,604	\$ 6,313	\$ 1
Other subsidiaries of Pitney Bowes	5,595	6,940	1
	-----	-----	-----
Sub-total	7,199	13,253	2
Pitney Bowes Credit Corporation	24,862	23,924	4
	-----	-----	-----
Total	\$ 32,061	\$ 37,177	\$ 6
	=====	=====	=====

For the periods presented, Pitney Bowes Credit Corporation ("PBCC") was the Company's primary lease vendor and the Company expects PBCC to continue as the Company's primary lease vendor in the future. However, if PBCC were to cease being the Company's primary lease vendor, the Company is confident that it could obtain a replacement primary lease vendor with substantially the same lease terms as PBCC. No other single customer or controlled group represented 10% or more of the Company's revenues.

The following tables show identifiable long-lived assets and total assets for each reportable segment at June 30, 2004 and December 31, 2003.

	June 20
	-----
Identifiable long-lived assets:	
North America	\$ 18
United Kingdom	
	-----
Total identifiable long-lived assets	\$ 18
	=====

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Total assets:		
North America		\$ 43
United Kingdom		1
		-----
Total assets		\$ 45
		=====

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IMAGISTICS INTERNATIONAL INC.  
Notes to Consolidated Financial Statements - (continued)

Identifiable long-lived assets in North America included goodwill of \$62.7 million and \$55.4 million at June 30, 2004 and December 31, 2003, respectively.

Concentrations

Concentrations of credit risk with respect to accounts receivable are limited due to the large number of customers and relatively small account balances within the majority of the Company's customer base and their dispersion across different businesses. The Company periodically evaluates the financial strength of its customers and believes that its credit risk exposure is limited.

Most of the Company's product purchases are from overseas vendors, the majority of which are from a limited number of Japanese suppliers who operate manufacturing facilities in Asia. Although the Company currently sources products from a number of manufacturers throughout the world, a significant portion of new copier/MFP equipment is currently obtained from four Japanese suppliers. If these suppliers were unable to deliver products for a significant period of time, the Company would be required to find replacement products from an alternative supplier or suppliers, which may not be available on a timely or cost effective basis. The Company's operating results could be adversely affected if a significant supplier was unable to deliver sufficient product.

5. Earnings Per Share Calculation

Basic earnings per share was calculated by dividing net income available to common stockholders by the weighted average number of common shares outstanding during the applicable period. Diluted earnings per share was calculated by dividing net income available to common stockholders by the weighted average number of common shares outstanding plus all dilutive common stock equivalents outstanding during the applicable period. The calculation of diluted earnings per share did not include shares underlying approximately 9,200 and 29,550 options for the three months ended June 30, 2004 and 2003, respectively, since they were antidilutive for the periods presented. The calculation of diluted earnings per share did not include shares underlying approximately 9,200 and 341,800 options for the six months ended June 30, 2004 and 2003, respectively, since they were antidilutive for the periods presented.

A reconciliation of the basic and diluted earnings per share computation is as follows:

	For the three months ended June 30,	
	-----	
	2004	2003
	-----	

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Net income available to common stockholders	\$ 6,108	\$ 5,02
	=====	=====
Weighted average common shares for basic earnings per share	16,248,921	16,548,72
Add: dilutive effect of restricted stock	214,143	346,31
Add: dilutive effect of stock options	488,159	263,49
	-----	-----
Weighted average common shares and equivalents for diluted earnings per share	16,951,223	17,158,52
	=====	=====
Basic earnings per share	\$ 0.38	\$ 0.3
Diluted earnings per share	\$ 0.36	\$ 0.2

6. Goodwill and Goodwill Amortization

The Company accounts for goodwill in accordance with SFAS No. 142 "Goodwill and Other Intangible Assets," which requires that goodwill and certain other intangible assets having indefinite lives no longer be amortized to earnings, but instead be tested for impairment annually and on an interim basis if events or changes in circumstances indicate that goodwill might be impaired. The Company performed its annual test for impairment as of October 1, 2003 using the discounted cash flow valuation method. There was no impairment to the value of the Company's recorded goodwill. As of June 30, 2004, there were no events or changes in circumstances that would indicate that goodwill might be impaired. The carrying value of goodwill as of June 30, 2004 increased \$7.3 million as a result of the Company's recent acquisitions (see Note 10). The carrying value of goodwill of \$62.7 million as of June 30, 2004 is attributable to the North America geographic segment.

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IMAGISTICS INTERNATIONAL INC.

Notes to Consolidated Financial Statements - (continued)

7. Long-Term Debt

Long-term debt consisted of the following at June 30, 2004 and December 31, 2003:

	June 30, 2004	December 31, 2003
	-----	-----
Revolving Credit Facility	\$ 20,000	\$ 10,000
Term Loan	53,177	53,448
Less: current maturities	(545)	(545)
	-----	-----
Total long-term debt	\$ 72,632	\$ 62,903
	=====	=====

On November 9, 2001 the Company entered into a Credit Agreement with a group of lenders (the "Credit Agreement") that provided for secured borrowings and the issuance of letters of credit in an aggregate amount not to exceed \$225.0 million, comprised of a \$125.0 million Revolving Credit Facility (the "Revolving Credit Facility") and a \$100.0 million Term Loan (the "Term Loan"). The Credit Agreement required the Company to manage its interest rate risk with respect to at least 50% of the aggregate principal amount of the Term Loan for a period of at least 36 months. Accordingly, the Company entered into two interest

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rate swap agreements in notional amounts of \$50.0 million and \$30.0 million to convert the variable interest rate payable on the Term Loan to a fixed interest rate in order to hedge the exposure to variability in expected future cash flows. These interest rate swap agreements were designated as cash flow hedges.

On March 19, 2002, the Credit Agreement was amended to increase the total amount of the Company's stock permitted to be repurchased from \$20.0 million to \$30.0 million. On July 19, 2002, the Credit Agreement was amended to increase the total amount of the Company's stock permitted to be repurchased from \$30.0 million to \$58.0 million and to reduce the Term Loan interest rates to LIBOR plus a margin of from 2.75% to 3.75%, from LIBOR plus a margin of from 3.50% to 3.75%, depending on the Company's leverage ratio, or the Fleet Bank base lending rate plus a margin of from 1.75% to 2.75%, from the Fleet Bank base lending rate plus a margin of from 2.50% to 2.75%, depending on the Company's leverage ratio. On March 5, 2003, the Credit Agreement was amended to increase the total amount of the Company's stock permitted to be repurchased from \$58.0 million to \$78.0 million, to reduce the minimum earnings before interest, taxes, depreciation and amortization covenant to \$100.0 million for the remainder of the term of the Credit Agreement and to revise the limitation on capital expenditures. On May 16, 2003, the Credit Agreement was amended (the "Fourth Amendment") to reduce the aggregate amount of the Revolving Credit Facility from \$125.0 million to \$95.0 million, to delete the requirement that the Company maintain interest rate protection with respect to at least 50% of the aggregate principal amount of the Term Loan, to reduce and fix the Term Loan interest rate to LIBOR plus a margin of 2.25%, from LIBOR plus a margin of from 2.75% to 3.75%, depending on the Company's leverage ratio, or to the Fleet Bank base lending rate plus a margin of 1.25%, from the Fleet Bank base lending rate plus a margin of from 1.75% to 2.75%, depending on the Company's leverage ratio, to reduce and fix the Revolving Credit Facility interest rate to LIBOR plus a margin of 1.25%, from LIBOR plus a margin of from 2.25% to 3.00%, depending on the Company's leverage ratio, or to the Fleet Bank base lending rate plus a margin of 0.25%, from the Fleet Bank base lending rate plus a margin of from 1.25% to 2.00%, depending on the Company's leverage ratio and to fix the commitment fee at 0.375% on the average daily unused portion of the Revolving Credit Facility from 0.375% to 0.500% on the average daily unused portion of the Revolving Credit Facility, depending on the Company's leverage ratio. On May 7, 2004, the Credit Agreement was amended (the "Fifth Amendment") to increase the amount of the Company's stock permitted to be repurchased from \$78.0 million to \$108.0 million, to increase the aggregate amount of acquisition consideration payable for acquisitions from \$30.0 million to \$60.0 million and to remove the requirement for annual borrowing base audits so long as \$50.0 million or more of borrowings are available under the Credit Agreement and the fixed charge ratio, as defined in the Fifth Amendment, is 2.0 or higher. Effective June 1, 2004, the Credit Agreement was further amended (the "Sixth Amendment") to reduce and fix the Term Loan interest rate to LIBOR plus a margin of 1.25%, from LIBOR plus a margin of 2.25%, or to the Fleet Bank base lending rate plus a margin of 0.25%, from the Fleet Bank base lending rate plus a margin of 1.25%.

During the third quarter of 2003, the Company revised its cash flow estimates and prepaid \$20.0 million of the amount outstanding under the Term Loan. In light of this revision, the deletion of the interest rate protection requirement resulting from the Fourth Amendment and the Company's consistent historical positive cash flow and near term estimated operating and capital expenditure requirements, the Company disposed of its two interest rate swap agreements in the notional amounts of \$50.0 million and \$22.0 million. Accordingly, the Company reclassified \$2.8 million from accumulated other comprehensive income (loss) into interest expense because it was no longer probable that the hedged forecasted transactions would occur.

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### IMAGISTICS INTERNATIONAL INC.

#### Notes to Consolidated Financial Statements - (continued)

#### 8. Commitments and Contingencies

##### Guarantees and indemnifications

The Company has applied the disclosure provisions of FASB Interpretation ("FIN") No. 45, "Guarantor's Accounting and Disclosure Requirements for Guarantees, Including Direct Guarantees of Indebtedness of Others," to its agreements that contain guarantee or indemnification clauses. FIN No. 45 expands the disclosure provisions required by SFAS No. 5, "Accounting for Contingencies," by requiring the guarantor to disclose certain types of guarantees, even if the likelihood of requiring the guarantor's performance is remote. The following is a description of the arrangements in which the Company is a guarantor.

In connection with the Distribution, the Company entered into certain agreements pursuant to which it may be obligated to indemnify Pitney Bowes with respect to certain matters. The Company agreed to assume all liabilities associated with the Company's business, and to indemnify Pitney Bowes for all claims relating to the Company's business. These may be claims by or against Pitney Bowes or the Company relating to, among other things, contractual rights under vendor, insurance or other contracts, trademark, patent and other intellectual property rights, equipment, service or payment disputes with customers and disputes with employees.

The Company and Pitney Bowes entered into a tax separation agreement, which governs the Company's and Pitney Bowes' respective rights, responsibilities and obligations after the Distribution with respect to taxes for the periods ending on or before the Distribution. In addition, the tax separation agreement generally obligated the Company not to enter into any transaction that would adversely affect the tax-free nature of the Distribution for the two-year period following the Distribution, and obligates the Company to indemnify Pitney Bowes and affiliates to the extent that any action the Company takes or fails to take gives rise to a tax liability with respect to the Distribution.

It is not possible to predict the maximum potential future payments under these agreements. As of June 30, 2004, the Company has not paid any material amounts pursuant to the above indemnifications other than expenses incurred in connection with the defense and settlement of assumed claims asserted in connection with the operation of the Company in the ordinary course of business. The Company believes that if it were to incur a loss in any of these matters, such loss would not have a material adverse effect on the Company's financial position, results of operations or cash flows.

##### Legal matters

In connection with the Distribution, the Company agreed to assume all liabilities associated with its business, and to indemnify Pitney Bowes for all claims relating to its business. In the normal course of business, the Company has been party to occasional lawsuits relating to the Company's business. These may involve litigation or other claims by or against Pitney Bowes or the Company relating to, among other things, contractual rights under vendor, insurance or other contracts, trademark, patent and other intellectual property rights, equipment, service or payment disputes with customers and disputes with employees.

In connection with the Distribution, liabilities were transferred to the Company for matters where Pitney Bowes was a plaintiff or a defendant in

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lawsuits, relating to the business or products of the Company. The Company has not recorded liabilities for loss contingencies related to these and other subsequent proceedings since the ultimate resolutions of the legal matters cannot be determined and a minimum cost or amount of loss cannot be reasonably estimated. In the opinion of the Company's management, none of these proceedings, individually or in the aggregate, should have a material adverse effect on the Company's financial position, results of operations or cash flows.

### Risks and uncertainties

In October 2003, the Company implemented Phase II of its ERP system, consisting of order management, order fulfillment, billing, cash collection, service management and sales compensation, which replaced the information technology services provided by Pitney Bowes under the transition services agreement. The Company believes that it has satisfactorily resolved the issues relating to delays in product shipments and service responsiveness initially experienced in connection with the ERP system implementation. However, as the Company stabilizes the ERP system, it continues to experience certain temporary processing inefficiencies affecting billings, which in turn have negatively impacted accounts receivable levels and the calculation of sales compensation. The Company's ability to return accounts receivable to historical levels has been impacted by delays in collections resulting from customer inquiries relating to changes to billing policies and invoice format, an increase in billing adjustment activity and the temporary suspension of account statement and collection notice mailings on delinquent amounts. In addition, the increase in accounts receivable results from the delays in the implementation of certain automated tools to assist in collection activities. The Company believes that the increase in accounts receivable is temporary. The Company has provided for collection losses and adjustment activity on the increase in accounts receivable at rates higher than its historical experience. However, if

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### IMAGISTICS INTERNATIONAL INC.

#### Notes to Consolidated Financial Statements - (continued)

collection losses related to accounts receivable are significantly higher than the amounts provided, the Company would recognize an increase in its provision for bad debt. With respect to the calculation of sales compensation, the Company continues to work through certain of the temporary processing inefficiencies resulting in data inaccuracies and potential inaccuracies in calculated sales compensation. Due to these issues, the Company has continued to apply alternate methodologies to calculate and pay sales compensation. While the Company believes that it has recognized the proper amount of sales compensation, there is a potential that the resolution of these data inaccuracies could result in additional expense for sales compensation. These issues, coupled with certain revisions to the Company's billing practices, could have a negative impact on customer and employee satisfaction and retention, which could result in a potential loss of business. The Company remains engaged in a period of stabilization and clean up, as is typical of a large ERP system implementation and the Company anticipates this transition will be substantially completed during 2004. Although no assurance can be given that these efforts related to accounts receivable and sales compensation will be successful in the time periods expected, other than the temporary increase in working capital requirements, the Company does not anticipate that these issues will have a material adverse effect on its financial position, results of operations or future cash flows.

#### 9. Separation Agreements



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The Company and Pitney Bowes entered into a transition services agreement that provided for Pitney Bowes to provide certain services to the Company for a limited time following the Distribution. These services were provided at cost and included information technology, computing, telecommunications, certain accounting, field service of equipment and dispatch call center services. The Company and Pitney Bowes had agreed to an extension until December 31, 2003, of the transition services agreement as it related to information technology and related services. Services provided under this extension were at negotiated market rates. Except for field service of equipment, all of the services provided by Pitney Bowes under these agreements have ceased in accordance with the terms of the agreements.

The Company and Pitney Bowes entered into a one-year service agreement on an arms-length basis relating to field service of equipment in certain remote geographic locations not covered by the Company's direct service organization. This agreement, the initial term of which expired on July 1, 2004, has been extended under the same terms and conditions, through September 30, 2004. The Company is confident that it will enter into a new service agreement with Pitney Bowes as it relates to field service of equipment in certain remote geographic locations in the near future. Services provided under this agreement are at negotiated prices.

The Company paid Pitney Bowes \$1.3 million and \$2.6 million for the three and six months ended June 30, 2004, respectively, in connection with field service of equipment. The Company paid Pitney Bowes \$4.0 million and \$10.4 million for the three and six months ended June 30, 2003, respectively, in connection with the transition services agreement including field service of equipment and other administrative expenses.

The Company also entered into certain other agreements covering intellectual property, commercial relationships and leases and licensing arrangements. The pricing terms of the products and services covered by the other commercial agreements reflect negotiated prices.

The Company and Pitney Bowes entered into a tax separation agreement, which governs the Company's and Pitney Bowes' respective rights, responsibilities and obligations after the Distribution with respect to taxes for the periods ending on or before the Distribution. In addition, the tax separation agreement generally obligated the Company not to enter into any transaction that would adversely affect the tax-free nature of the Distribution for the two-year period following the Distribution, and obligates the Company to indemnify Pitney Bowes and affiliates to the extent that any action the Company takes or fails to take gives rise to a tax liability with respect to the Distribution.

### 10. Acquisitions

Effective June 15, 2004, the Company completed its acquisition of substantially all of the assets and business of one independent dealer of copier and multifunctional equipment and related support services in the United States, to expand the Company's geographic sales and service capabilities. The aggregate purchase price was \$7.4 million, consisting of \$6.0 million cash paid at closing, \$0.3 million payable 120 days from closing and four equal annual installments of \$0.3 million payable June 15, 2005 through June 15, 2008. Of the aggregate purchase price, \$2.3 million was allocated to the assets acquired and liabilities assumed at the date of acquisition and \$5.1 million was allocated to intangible and other assets, of which \$3.8 million was goodwill.

Effective March 16, 2004, the Company completed its acquisition of substantially all of the assets and business of an independent dealer of copier and multifunctional equipment and related support services in Canada, to continue to expand the

IMAGISTICS INTERNATIONAL INC.  
Notes to Consolidated Financial Statements - (continued)

Company's geographic sales and service capabilities. The aggregate purchase price was \$4.4 million, consisting of \$3.8 million cash paid at closing, \$0.3 million payable 120 days from closing and \$0.3 million payable 24 months after closing. Of the aggregate purchase price, \$0.6 million was allocated to the assets acquired and liabilities assumed at the date of acquisition and \$3.8 million was allocated to intangible and other assets, of which \$3.5 million was goodwill.

Effective August 30, 2003, the Company completed its acquisition of substantially all of the assets and business of one independent dealer of copier and multifunctional equipment and related support services in the United States, to expand the Company's geographic sales and service capabilities. The aggregate purchase price was \$4.1 million, of which \$0.8 million was allocated to the assets acquired and liabilities assumed at the date of acquisition and \$3.3 million was allocated to intangible and other assets, of which \$2.8 million was goodwill.

The above acquisitions were accounted for using the purchase method of accounting and, accordingly, the results of the acquired businesses have been included in the Company's consolidated financial statements from the respective dates of acquisition.

ITEM 2. MANAGEMENT'S DISCUSSION AND ANALYSIS OF FINANCIAL CONDITION AND RESULTS OF OPERATIONS

The following discussion should be read in conjunction with the audited consolidated financial statements and the notes thereto, included in our latest Annual Report on Form 10-K for the year ended December 31, 2003 filed with the United States Securities and Exchange Commission on March 12, 2004, as well as the unaudited consolidated financial statements and notes thereto included elsewhere in this Quarterly Report on Form 10-Q. This Management's Discussion and Analysis of Financial Condition and Results of Operations contains forward-looking statements that involve risks and uncertainties. Please see "Risk Factors That Could Cause Results To Vary" and "Special Note About Forward-Looking Statements" for a discussion of the uncertainties, risks and assumptions associated with these forward-looking statements. Our actual results could differ materially from those forward-looking statements discussed in this section. For the purposes of the following discussion, unless the context otherwise requires, "Imagistics International Inc.," "Imagistics," "We" and "Our," refers to Imagistics International Inc. and subsidiaries.

OVERVIEW

Imagistics is a large direct sales, service and marketing organization offering business document imaging and management solutions, including copiers, multifunctional products and facsimile machines, in the United States, Canada and United Kingdom. Our primary customers include large corporate customers known as national accounts, government entities and mid-size and regional businesses known as commercial accounts. Multifunctional products, often referred to as MFPs, offer the multiple functionality of printing, copying,

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scanning and faxing in a single unit. In addition, we offer a range of document imaging options including digital, analog, color and/or networked products and systems.

Our strategic vision is to become the leading independent direct provider of enterprise office imaging and document solutions by providing world-class products and services with unparalleled customer support and satisfaction with a focus on multiple location customers, thus building value for our shareholders, customers and employees. Our strategic initiatives include:

- o Maintaining and further strengthening major account relationships,
- o Expanding our product offerings through our sourcing and distribution relationships,
- o Increasing outreach of our direct sales and service force to the copier/MFP market,
- o Focusing on customer needs and
- o Pursuing opportunistic expansion and investments.

The principal evolution in our industry and business has been the transition to networked digital copiers/MFPs, away from single-function stand-alone facsimile machines and analog copiers. This transition has resulted in decreased demand for and usage of single function facsimile equipment in the marketplace. We have responded to this market development by focusing our efforts on the growth opportunities existing in our digital copier and MFP product lines. The decrease in facsimile usage and our focus on the digital copier and MFP growth potential has resulted in a decrease in facsimile product line revenues, which has been offset by an increase in our copier/MFP product line revenues.

### CRITICAL ACCOUNTING POLICIES AND SIGNIFICANT ESTIMATES

#### Revenue Recognition

Revenue on equipment and supplies sales is recognized when contractual obligations have been satisfied, title and risk of loss have been transferred to the customer and collection of the resulting receivable is reasonably assured. For copier/MFP equipment, the satisfaction of contractual obligations and the passing of title and risk of loss to the customer occur upon the installation of the equipment at the customer location. For facsimile equipment and facsimile supplies, the satisfaction of contractual obligations and the passing of title and risk of loss to the customer occur upon the delivery of the facsimile equipment and the facsimile supplies to the customer location. We record a provision for estimated sales returns and other allowances based upon historical experience.

Rental contracts, which often include supplies, are generally for an initial term of three years with automatic renewals unless we receive prior notice of cancellation. Under the terms of rental contracts, we bill our customers a flat periodic charge and/or a usage-based fee. Revenues related to these contracts are recognized each month as earned, either using the straight-line method or based upon usage, as applicable. We record a provision for estimated usage adjustments on rental contracts based upon historical experience.

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Support services contracts, which often include supplies, are generally for an initial term of one year with automatic renewals unless we receive prior notice of cancellation. Under the terms of support services contracts, we bill our customers either a flat periodic charge or a usage-based fee. Revenues related to these contracts are recognized each month as earned, either using the straight-line method or based upon usage, as applicable. We record a provision for estimated usage adjustments on service contracts based upon historical experience.

Certain rental and support services contracts provide for invoicing in advance, generally quarterly. Revenue on contracts billed in advance is deferred and recognized as earned revenue over the billed period. Certain rental and support services contracts provide for invoicing in arrears, generally quarterly. Revenue on contracts billed in arrears is accrued and recognized in the period in which it is earned.

We enter into arrangements that include multiple deliverables, which typically consist of the sale of equipment with a support services contract. We account for each element within an arrangement with multiple deliverables as separate units of accounting. Revenue is allocated to each unit of accounting based on the residual method, which requires the allocation of the revenue based on the fair value of the undelivered items. Fair value of support services is primarily determined by reference to renewal pricing of support services contracts when sold on a stand-alone basis.

### Accounts Receivable

Accounts receivable are stated at net realizable value by recording allowances for those accounts receivable amounts that we believe are uncollectible. Our estimate of losses is based on prior collection experience including evaluating the credit worthiness of each of our customers, analyzing historical bad debt write-offs and reviewing the aging of the receivables. Our allowance for doubtful accounts includes amounts for specific accounts that we believe are uncollectible, as well as amounts that have been computed by applying certain percentages based on historic loss trends, to certain accounts receivable aging categories and our estimates relating to delinquencies associated with the changes in our billing policies and invoice format associated with the implementation of our enterprise resource planning ("ERP") system.

### Inventories

Inventories are valued at the lower of cost or market. Provisions, when required, are made to reduce excess and obsolete inventories to their estimated net realizable values. Inventory provisions are calculated using management's best estimates of inventory value based on the age of the inventory, quantities on hand compared with historical and projected usage and current and anticipated demands.

### Rental Equipment

Rental equipment is comprised of equipment on rent to customers and is depreciated on the straight-line method over the estimated useful life of the equipment. Copier/MFP equipment is depreciated over three years and facsimile equipment placed in service prior to October 1, 2003 is depreciated over five years. Facsimile equipment placed in service on or after October 1, 2003 is depreciated over three years.

### Revenues

(Dollars in thousands)

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The following table shows our revenue sources by segment for the periods indicated.

	For the three months ended June 30,		For the six months ended June 30,	
	2004	2003	2004	2003
North America	\$ 146,127	\$ 150,899	\$ 298,760	\$ 296,402
United Kingdom	5,400	5,017	11,089	10,436
Total revenue	\$ 151,527	\$ 155,916	\$ 309,849	\$ 306,838

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Our revenue consists of three business lines: copier/MFP, facsimile and sales to Pitney Bowes of Canada. The following table shows our revenue and growth rates versus the prior year by revenue source and revenue type by our three business lines, copier/MFP products and facsimile products, each of which excludes sales to Pitney Bowes of Canada, for the periods indicated. Sales to Pitney Bowes of Canada are presented separately as it operates under a separate reseller agreement. There is no rental or support service revenue associated with Pitney Bowes of Canada.

	For the three months ended June 30,				For the six months ended June 30,	
	2004		2003		2004	
	Revenue	Growth Rate	Revenue	Growth Rate	Revenue	Growth Rate
<b>Sales</b>						
Copier/MFP products	\$ 56,330	11.6%	\$ 50,487	8.1%	\$108,388	13.1%
Facsimile products	17,256	(21.8%)	22,076	(9.5%)	37,610	(14.1%)
Pitney Bowes of Canada	1,604	(74.6%)	6,313	(20.1%)	11,747	(7.1%)
Total Sales	75,190	(4.7%)	78,876	(0.2%)	157,745	3.1%
<b>Rentals</b>						
Copier/MFP products	27,352	9.4%	24,980	7.6%	53,501	7.1%
Facsimile products	26,827	(13.8%)	31,127	(12.7%)	55,089	(13.1%)
Total rentals	54,179	(3.4%)	56,107	(4.7%)	108,590	(4.1%)
<b>Support services</b>						
Copier/MFP products	20,378	8.0%	18,872	4.5%	39,901	6.1%
Facsimile products	1,780	(13.6%)	2,061	(12.4%)	3,613	(18.1%)
Total support services	22,158	5.9%	20,933	2.5%	43,514	4.1%

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Total revenue	\$151,527	(2.8%)	\$155,916	(1.5%)	\$309,849	1.
	=====		=====		=====	

The following table shows our revenue and growth rates versus the prior year, by revenue source, by our three business lines, copier/MFP products, facsimile products and sales to Pitney Bowes of Canada, for the periods indicated. Sales to Pitney Bowes of Canada are presented separately as it operates under a separate reseller agreement.

	For the three months ended June 30,				For the s	
	2004		2003		2004	
	Revenue	Growth Rate	Revenue	Growth Rate	Revenue	Growth Rate
Revenue						
Copier/MFP products	\$104,060	10.3%	\$ 94,339	7.2%	\$201,790	10.
Facsimile products	45,863	(17.0%)	55,264	(11.4%)	96,312	(13.
Revenue excluding						
Pitney Bowes of Canada	149,923	0.2%	149,603	(0.5%)	298,102	1.
Pitney Bowes of Canada	1,604	(74.6%)	6,313	(20.1%)	11,747	(7.
Total revenue	\$151,527	(2.8%)	\$155,916	(1.5%)	\$309,849	1.
	=====		=====		=====	

Sales to Pitney Bowes of Canada under a reseller agreement are at margins significantly below the typical margins on sales to our direct customers. We expect to maintain a reseller agreement with Pitney Bowes of Canada, however, we are unable to predict the future level of sales to Pitney Bowes of Canada. We believe it is useful to analyze revenue excluding sales to Pitney Bowes of Canada in order to better evaluate the effectiveness of our direct sales and marketing initiatives and our pricing policies.

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Results of Operations

The following table shows our statement of income data, expressed as a percentage of total revenue, for the periods indicated. The table also shows cost of sales as a percentage of sales revenue, cost of rentals as a percentage of rental revenue and our effective tax rate:

	As a % of total revenue, except		
	For the three months ended June 30,		For the
	2004	2003	2004
Equipment sales	27%	27%	28%

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Supplies sales	22%	24%	23%
	-----	-----	-----
Total sales	49%	51%	51%
Equipment rentals	36%	36%	35%
Support services	15%	13%	14%
	-----	-----	-----
Total revenue	100%	100%	100%
Cost of sales	28%	31%	30%
Cost of rentals	10%	12%	10%
Selling, service and administrative expenses	54%	50%	53%
	-----	-----	-----
Operating income	8%	7%	7%
Interest expense	1%	1%	0%
	-----	-----	-----
Income before income taxes	7%	6%	7%
Provision for income taxes	3%	3%	3%
	-----	-----	-----
Net income	4%	3%	4%
	=====	=====	=====
Cost of sales as a percentage of sales revenue	56.4%	61.1%	57.9%
	=====	=====	=====
Cost of rentals as a percentage of rental revenue	28.3%	33.3%	28.7%
	=====	=====	=====
Effective tax rate	42.4%	43.0%	42.7%
	=====	=====	=====

Three months ended June 30, 2004 and June 30, 2003

Revenue. For the three months ended June 30, 2004, total revenue of \$151.5 million decreased 2.8% versus revenue of \$155.9 million for the three months ended June 30, 2003 reflecting lower sales to Pitney Bowes of Canada, lower facsimile sales, rentals and support services revenue, partially offset by higher copier/MFP rentals, support services revenue and sales. Excluding the impact of revenue attributable to sales to Pitney Bowes of Canada, which operates under a reseller agreement, total revenue for the second quarter was slightly higher versus the prior year.

Equipment and supplies sales revenue of \$75.2 million decreased 4.7% for the three months ended June 30, 2004 from \$78.9 million for the three months ended June 30, 2003, reflecting lower sales to Pitney Bowes of Canada and lower facsimile sales, partially offset by higher copier/MFP sales. Excluding the impact of sales to Pitney Bowes of Canada, total sales revenue increased 1.4% compared with the prior year. Copier/MFP sales increased 11.6% reflecting an improvement in demand for our mid-market digital black-and-white multifunctional products. Facsimile equipment and supplies sales declined 21.8% compared with the prior year reflecting the continuing industry-wide reduction in facsimile usage.

Equipment rental revenue of \$54.2 million for the three months ended June 30, 2004 declined 3.4% versus equipment rental revenue of \$56.1 million for the three months ended June 30, 2003, reflecting the continuing expected decline in facsimile rental revenues, partially offset by an increase in copier/MFP rental revenues resulting from a continuing copier/MFP marketing focus. Rental revenue derived from our copier/MFP product line increased 9.4% primarily reflecting the impact of a continuing increase in page volumes. Rental revenue from our facsimile product line declined 13.8% versus the prior year reflecting a lower

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installed base and lower unit pricing.

Support services revenue for the three months ended June 30, 2004 of \$22.2 million, primarily derived from stand-alone service contracts, increased 5.9% versus support services revenue of \$20.9 million for the three months ended June 30, 2003, reflecting higher copier/MFP service revenue resulting primarily from higher page volumes, partially offset by lower facsimile service revenue.

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Cost of sales. Cost of sales was \$42.4 for the three months ended June 30, 2004 compared with \$48.2 for the same period in 2003 and cost of sales as a percentage of sales revenue decreased to 56.4% for the three months ended June 30, 2004 from 61.1% for the three months ended June 30, 2003. This decrease was primarily due to lower product cost, lower inventory obsolescence charges and improved profit margins on copier/MFP supplies, partially offset by the continuing shift in product mix toward lower margin copier/MFP products, away from the facsimile product line, a reduction in lower margin sales to Pitney Bowes of Canada and lower margins on facsimile equipment and supplies sales.

Cost of rentals. Cost of rentals was \$15.3 million for the three months ended June 30, 2004 compared with \$18.7 million for the three months ended June 30, 2003 and cost of rentals as a percentage of rental revenue declined 5.0 percentage points to 28.3% for the three months ended June 30, 2004 from 33.3% for the three months ended June 30, 2003. This decline was due to product cost improvements and, to a lesser extent, the impact of our disciplined focus on improving profit margins, partially offset by an increase in the continuing mix of copier/MFP product rentals which have a higher cost as a percentage of rental revenue than facsimile machines.

Selling, service and administrative expenses. Selling, service and administrative expenses of \$82.3 million were 54.3% of total revenue for the three months ended June 30, 2004 compared with \$78.6 million, or 50.4% of total revenue for the three months ended June 30, 2003. Selling, service and administrative expenses increased 4.6% versus the prior year primarily resulting from higher compensation and benefit expenses relating to higher copier/MFP revenue coupled with increased sales headcount, higher operating expenses associated with direct distribution expansion, higher administrative costs related to the implementation and stabilization of our ERP system and an increase in bad debt expense, partially offset by lower costs resulting from the absence of payments to Pitney Bowes for information technology charges and lower service charges under the transition services agreement, lower advertising expenses and an insurance recovery for business interruption claims related to the World Trade Center.

Field sales and service operating expenses are included in selling, service and administrative expenses because no meaningful allocation of these expenses to cost of sales, cost of rentals or cost of support services is practicable.

Interest expense. Interest expense decreased to \$0.9 million for the three months ended June 30, 2004 from \$1.6 million for the three months ended June 30, 2003 primarily due to lower interest rates, partially offset by higher debt levels. The weighted average interest rate for the three months ended June 30, 2004 was 2.9% versus 6.6% for the three months ended June 30, 2003.

Effective tax rate. Our effective tax rate was 42.4% for the three months ended June 30, 2004 compared with 43.0% for the three months ended June 30, 2003 due to a higher proportion of non-U.S. income.



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Six months ended June 30, 2004 and June 30, 2003

Revenue. For the six months ended June 30, 2004, total revenue of \$309.8 million increased 1.0% versus revenue of \$306.8 million for the six months ended June 30, 2003 reflecting higher copier/MFP sales, rentals and support services revenue, partially offset by lower facsimile revenue and lower sales to Pitney Bowes of Canada. Excluding the impact of revenue attributable to sales to Pitney Bowes of Canada, which operates under a reseller agreement, total revenue for the six months ended June 30, 2004 increased 1.3% versus the same period in the prior year.

Equipment and supplies sales revenue of \$157.7 million increased 3.8% for the six months ended June 30, 2004 from \$151.9 million for the six months ended June 30, 2003, reflecting higher copier/MFP sales, partially offset by lower facsimile sales and lower sales to Pitney Bowes of Canada. Excluding the impact of sales to Pitney Bowes of Canada, total sales revenue increased 4.8% compared with the prior year. Copier/MFP sales increased 13.6% with particular improvement in mid-market digital black-and-white multifunctional products as well as increased copier/MFP supplies sales. Facsimile equipment and supplies sales declined 14.2% compared with the prior year reflecting the continuing industry-wide reduction in facsimile usage.

Equipment rental revenue of \$108.6 million for the six months ended June 30, 2004 declined 4.1% versus equipment rental revenue of \$113.2 million for the six months ended June 30, 2003, reflecting the continuing expected decline in facsimile rental revenues, partially offset by an increase in copier/MFP rental revenues resulting from a continuing copier/MFP marketing focus. Rental revenue derived from our copier/MFP product line increased 7.8% primarily reflecting the impact of an increase in page volumes. Rental revenue from our facsimile product line declined 13.3% versus the prior year reflecting a lower installed base and lower pricing.

Support services revenue for the six months ended June 30, 2004 of \$43.5 million, primarily derived from stand-alone service contracts, increased 4.3% versus support services revenue of \$41.7 million for the six months ended June 30, 2003, reflecting higher copier/MFP service revenue resulting primarily from higher page volumes, partially offset by lower facsimile service revenue.

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Cost of sales. Cost of sales was \$91.3 million for the six months ended June 30, 2004 compared with \$93.4 million for the same period in 2003 and cost of sales as a percentage of sales revenue decreased to 57.9% for the six months ended June 30, 2004 from 61.5% for the six months ended June 30, 2003. This decrease was primarily due to lower product cost, lower inventory obsolescence charges and improved profit margins on copier/MFP supplies, partially offset by the continuing shift in product mix toward lower margin copier/MFP products, away from the facsimile product line and lower margins on facsimile equipment and supplies sales.

Cost of rentals. Cost of rentals was \$31.1 million for the six months ended June 30, 2004 compared with \$37.9 million for the six months ended June 30, 2003 and cost of rentals as a percentage of rental revenue declined 4.7 percentage points to 28.7% for the six months ended June 30, 2004 from 33.4% for the six months ended June 30, 2003. This decline was due to product cost improvements coupled with the impact of our disciplined focus on improving profit margins, partially offset by an increase in the continuing mix of copier/MFP product rentals which have a higher cost as a percentage of rental revenue than facsimile machines.

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Selling, service and administrative expenses. Selling, service and administrative expenses of \$164.9 million were 53.2% of total revenue for the six months ended June 30, 2004 compared with \$155.5 million, or 50.7% of total revenue for the six months ended June 30, 2003. Selling, service and administrative expenses increased 6.0% versus the prior year primarily resulting from higher compensation and benefit expenses relating to higher copier/MFP revenue coupled with increased sales headcount, higher operating expenses associated with direct distribution expansion, higher administrative costs related to the implementation and stabilization of our ERP system and an increase in bad debt expense, partially offset by lower costs resulting from the absence of payments to Pitney Bowes for information technology charges and lower service charges under the transition services agreement, lower advertising expenses and an insurance recovery for business interruption claims related to the World Trade Center.

Field sales and service operating expenses are included in selling, service and administrative expenses because no meaningful allocation of these expenses to cost of sales, cost of rentals or cost of support services is practicable.

Interest expense. Interest expense decreased to \$1.8 million for the six months ended June 30, 2004 from \$3.2 million for the six months ended June 30, 2004 primarily due to lower interest rates, partially offset by higher debt levels. The weighted average interest rate for the six months ended June 30, 2004 was 3.0% versus 6.8% for the six months ended June 30, 2003.

Effective tax rate. Our effective tax rate was 42.7% for the six months ended June 30, 2004 compared with 41.8% for the six months ended June 30, 2003 primarily due to an increase in state and local income taxes.

### Liquidity and Capital Resources

On November 9, 2001 we entered into a Credit Agreement with a group of lenders (the "Credit Agreement") that provided for secured borrowings or the issuance of letters of credit in an aggregate amount not to exceed \$225.0 million, comprised of a \$125.0 million Revolving Credit Facility (the "Revolving Credit Facility") and a \$100.0 million Term Loan (the "Term Loan"). The term of the Revolving Credit Facility is five years and the term of the Term Loan is six years.

We have pledged substantially all of our assets plus 65% of the stock of our subsidiaries as security for our obligations under the Credit Agreement. Available borrowings and letter of credit issuance under the Revolving Credit Facility are determined by a borrowing base consisting of a percentage of our eligible accounts receivable, inventory, rental assets and accrued and advance billings, less outstanding borrowings under the Term Loan.

The Credit Agreement contains financial covenants that require the maintenance of minimum earnings before interest, taxes, depreciation and amortization ("EBITDA") and a maximum leverage ratio (total debt to EBITDA), as well as other covenants, which, among other things, place limits on dividend payments and capital expenditures.

Originally, amounts borrowed under the Revolving Credit Facility bore interest at variable rates based, at our option, on either the LIBOR rate plus a margin of from 2.25% to 3.00%, depending on our leverage ratio, or the Fleet Bank base lending rate plus a margin of from 1.25% to 2.00%, depending on our leverage ratio. Amounts borrowed under the Term Loan bore interest at variable rates based, at our option, on either the LIBOR rate plus a margin of 3.50% or 3.75%, depending on our leverage ratio, or the Fleet Bank base lending rate plus a margin of 2.50% to 2.75%, depending on our leverage ratio. A commitment fee of from 0.375% to 0.500% on the average daily unused portion of the Revolving

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Credit Facility was payable quarterly, in arrears, depending on our leverage ratio.

The Credit Agreement required us to manage our interest rate risk with respect to at least 50% of the aggregate principal amount of the Term Loan for a period of at least 36 months. Accordingly, we entered into two interest rate swap agreements in the notional amounts of \$50.0 million and \$30.0 million to convert the variable interest rate payable on the Term Loan to a fixed interest rate in order to hedge the exposure to variability in expected future cash flows. These interest rate swap agreements had been designated as cash flow hedges. The counterparties to the interest rate swap agreements were major international financial

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institutions. Under the terms of the swap agreements, we received payments based upon the 90-day LIBOR rate and remitted payments based upon a fixed rate. The fixed interest rates were 4.17% and 4.32% for the \$50.0 million and the \$30.0 million swap agreements, respectively.

Our initial borrowings of \$150.0 million under the Credit Agreement, consisting of \$100.0 million under the Term Loan and \$50.0 million under the Revolving Credit Facility, were used to repay amounts due to Pitney Bowes and to pay a dividend to Pitney Bowes.

On March 19, 2002, the Credit Agreement was amended to increase the total amount of our stock permitted to be repurchased from \$20.0 million to \$30.0 million. On July 19, 2002, the Credit Agreement was further amended to increase the total amount of our stock permitted to be repurchased from \$30.0 million to \$58.0 million and to reduce the Term Loan interest rates to LIBOR plus a margin of from 2.75% to 3.75%, depending on our leverage ratio, or to the Fleet Bank base lending rate plus a margin of from 1.75% to 2.75%, depending on our leverage ratio. On March 5, 2003, the Credit Agreement was amended to increase the total amount of stock permitted to be repurchased from \$58.0 million to \$78.0 million, to reduce the minimum EBITDA covenant to \$100.0 million for the remainder of the term of the Credit Agreement and to revise the limitation on capital expenditures. On May 16, 2003, the Credit Agreement was amended (the "Fourth Amendment") to reduce the aggregate amount of the Revolving Credit Facility from \$125.0 million to \$95.0 million, to delete the requirement that we maintain interest rate protection with respect to at least 50% of the aggregate principal amount of the Term Loan, to reduce and fix the Term Loan interest rate to LIBOR plus a margin of 2.25%, from LIBOR plus a margin of from 2.75% to 3.75%, depending on our leverage ratio, or to the Fleet Bank base lending rate plus a margin of 1.25%, from the Fleet Bank base lending rate plus a margin of from 1.75% to 2.75%, depending on our leverage ratio, to reduce and fix the Revolving Credit Facility interest rate to LIBOR plus a margin of 1.25%, from LIBOR plus a margin of from 2.25% to 3.00%, depending on our leverage ratio, or to the Fleet Bank base lending rate plus a margin of 0.25%, from the Fleet Bank base lending rate plus a margin of from 1.25% to 2.00%, depending on our leverage ratio and to fix our commitment fee at 0.375% on the average daily unused portion of the Revolving Credit Facility from 0.375% to 0.500% on the average daily unused portion of the Revolving Credit Facility, depending on our leverage ratio. On May 7, 2004, the Credit Agreement was amended (the "Fifth Amendment") to increase the amount of our stock permitted to be repurchased from \$78.0 million to \$108.0 million, to increase the aggregate amount of acquisition consideration payable for acquisitions from \$30.0 million to \$60.0 million and to remove the requirement for annual borrowing base audits so long as \$50.0 million or more of borrowings are available under the Credit Agreement and the fixed charge ratio, as defined in the Fifth Amendment, is 2.0 or higher. Effective June 1, 2004, the Credit Agreement was further amended (the "Sixth

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Amendment") to reduce and fix the Term Loan interest rate to LIBOR plus a margin of 1.25%, from LIBOR plus a margin of 2.25%, or to the Fleet Bank base lending rate plus a margin of 0.25%, from the Fleet Bank base lending rate plus a margin of 1.25%. At June 30, 2004, we were in compliance with all of the financial covenants.

During the third quarter of 2002, we revised our cash flow estimates and prepaid \$8.0 million of the amount outstanding under the Term Loan. This prepayment was covered by a portion of the \$30.0 million interest rate swap agreement that had been designated as a cash flow hedge. Since it was no longer probable that the hedged forecasted transactions related to the \$8.0 million Term Loan prepayment would occur, we recognized a loss related to that portion of the swap agreement underlying the amount of the prepayment by reclassifying \$0.4 million from accumulated other comprehensive income (loss) into interest expense. We also unwound \$8.0 million of the \$30.0 million interest rate swap agreement.

During the third quarter of 2003, we revised our cash flow estimates and prepaid \$20.0 million of the amount outstanding under the Term Loan. In light of this revision, the deletion of the interest rate protection requirement resulting from the Fourth Amendment and our consistent historical positive cash flow and near term estimated operating and capital expenditure requirements, we disposed of our two interest rate swap agreements in the notional amounts of \$50.0 million and \$22.0 million. Accordingly, we reclassified \$2.8 million from accumulated other comprehensive income (loss) into interest expense because it was no longer probable that the hedged forecasted transactions would occur.

At June 30, 2004, \$73.2 million of borrowings were outstanding under the Credit Agreement, consisting of \$20.0 million of borrowings under the Revolving Credit Facility and \$53.2 million of borrowings under the Term Loan, and the borrowing base amounted to approximately \$121.8 million. Approximately \$74.0 million of the Revolving Credit Facility was available for borrowing at June 30, 2004. The Term Loan is payable in 10 consecutive equal quarterly installments of \$0.1 million due September 30, 2004 through December 31, 2006, three consecutive equal quarterly installments of \$12.9 million due March 31, 2007 through September 30, 2007 and a final payment of \$12.9 million due at maturity.

At June 30, 2004 and December 31, 2003, one irrevocable standby letter of credit in the amount of \$0.9 million was outstanding as security for our casualty insurance program.

The ratio of current assets to current liabilities increased to 3.0 to 1 at June 30, 2004 compared to 2.8 to 1 at December 31, 2003 due to increases in accounts receivable, current deferred taxes and accrued billings and a reduction in accounts payable and accrued liabilities, partially offset by a reduction in inventories. At June 30, 2004, our total debt as a percentage of total

capitalization increased to 21.3% from 19.2% at December 31, 2003 due to an increase in our debt and stock repurchases under our stock buy back program.

In October 2003, we implemented Phase II of our ERP system, consisting of order management, order fulfillment, billing, cash collection, service management and sales compensation, which replaced the information technology services provided by Pitney Bowes under the transition services agreement. We believe that we have satisfactorily resolved the issues relating to delays in product shipments and service responsiveness initially experienced in connection with the ERP system implementation. However, as we stabilize the ERP system, we continue to experience certain temporary processing inefficiencies affecting our

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billings, which in turn have negatively impacted accounts receivable levels and the calculation of sales compensation. Our ability to return accounts receivable to historical levels has been impacted by delays in collections resulting from customer inquiries relating to changes to our billing policies and invoice format, an increase in billing adjustment activity and the temporary suspension of account statement and collection notice mailings on delinquent amounts. In addition, the increase in accounts receivable results from the delays in the implementation of certain automated tools to assist in collection activities. We believe that the increase in accounts receivable is temporary. We have provided for collection losses and adjustment activity on the increase in accounts receivable at rates higher than our historical experience. However, if collection losses related to accounts receivable are significantly higher than the amounts we have provided, we would recognize an increase in our provision for bad debt. With respect to the calculation of sales compensation, we continue to work through certain of the temporary processing inefficiencies resulting in data inaccuracies and potential inaccuracies in calculated sales compensation. Due to these issues, we have continued to apply alternate methodologies to calculate and pay sales compensation. While we believe that we have recognized the proper amount of sales compensation, there is a potential that the resolution of these data inaccuracies could result in additional expense for sales compensation. These issues, coupled with certain revisions to our billing practices, could have a negative impact on customer and employee satisfaction and retention, which could result in a potential loss of business. We remain engaged in a period of stabilization and clean up, as is typical of a large ERP system implementation and we anticipate this transition will be substantially completed during 2004. Although no assurance can be given that these efforts related to accounts receivable and sales compensation will be successful in the time periods expected, other than the temporary increase in working capital requirements, we do not anticipate that these issues will have a material adverse effect on our financial position, results of operations or future cash flows.

Our cash flows from operations, together with borrowings under the Credit Agreement, are expected to adequately finance our ordinary operating cash requirements and capital expenditures for the foreseeable future. We expect to fund further expansion and long-term growth primarily with cash flows from operations, together with borrowings under the Credit Agreement and possible future sales of additional equity or debt securities.

Net cash provided by operating activities was \$25.7 million for the six months ended June 30, 2004 compared with \$56.4 million for the six months ended June 30, 2003. Net income was \$11.9 million and \$9.8 million, respectively. Non-cash charges for depreciation and amortization and provisions for bad debt and inventory obsolescence in the aggregate provided cash of \$42.6 million and \$46.3 million for the six months ended June 30, 2004 and 2003, respectively. Changes in the principal components of working capital required \$26.3 million and \$2.9 million of cash in the six months ended June 30, 2004 and 2003, respectively. Of the \$26.3 million increase in our working capital requirements in the six months ended June 30, 2004, approximately \$17.3 million resulted from an increase in accounts receivable due to delays in collections resulting from customer inquiries related to changes to the Company's billing policies and invoice format, an increase in billing adjustment activity, the temporary suspension of account statement and collection notice mailings on delinquent amounts and delays in the implementation of automated tools to assist in the collection activities associated with the implementation of our ERP system, an increase in accrued billings of approximately \$3.8 million and a decrease in advance billings of \$2.2 million, both relating to timing of invoicing to customers and a decrease in accounts payable and accrued liabilities of approximately \$6.4 million primarily relating to timing of inventory and other payments. This was partially offset by a decrease in inventory levels of \$3.5 million. The \$2.9 million of cash used by working capital changes in the six months ended June 30, 2003 resulted from a decrease in accounts payable and

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accrued liabilities of approximately \$12.8 million primarily consisting of \$4.0 million of incentive compensation payments and \$8.1 million of tax payments, partially offset by \$12.3 million of net reductions in accounts receivable resulting primarily from collections.

We used \$37.7 million and \$26.4 million in investing activities for the six months ended June 30, 2004 and 2003, respectively. Investment in rental equipment assets totaled \$21.3 million and \$17.4 million for the six months ended June 30, 2004 and 2003, respectively. The increased level of rental asset expenditures results from awards of new state rental contracts, partially offset by lower facsimile placements. Capital expenditures for property, plant and equipment were \$6.7 million and \$9.0 million for the six months ended June 30, 2004 and 2003, respectively, of which the investment in our ERP system accounted for \$2.8 million and \$5.5 million, respectively. During the six months ended June 30, 2004, we acquired two independent dealers to expand our sales and service capabilities as described in Note 10 of our "Notes to Consolidated Financial Statements."

Cash used in financing activities was \$0.2 million for the six months ended June 30, 2004 compared with \$19.1 million for the six months ended June 30, 2003. Cash used in financing activities in the six months ended June 30, 2004 reflects net

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borrowings under the Revolving Credit Facility of \$10.0 million. For the six months ended June 30, 2004 and 2003 cash was used to repurchase 298,900 shares of our stock at a cost of \$12.3 million and 1,010,000 shares at a cost of \$20.5 million, respectively.

During the six month period ended June 30, 2004, we had no material changes in our contractual obligations and commitments. We had no material commitments other than supply agreements with vendors that extend only to equipment supplies and parts ordered under purchase orders; there are no long-term purchase requirements. We will continue to make additional investments in facilities, rental equipment, computer equipment and systems and our distribution network as required to support our operations. We anticipate investments in rental equipment assets for new and replacement programs in amounts consistent with the recent past. We estimate that we will spend approximately \$5.0 million over the remainder of 2004 to continue to enhance our information systems infrastructure and implement our ERP system.

### Risk Factors that Could Cause Results to Vary

#### Risk Factors Relating to Our Business

The document imaging and management industry is undergoing an evolution in product offerings, moving toward the use of networked, digital and color technology in a multifunctional office environment. Our continued success will depend to a great extent on our ability to respond to this changing environment by developing new options and document imaging solutions for our customers.

The proliferation of e-mail, multifunctional products and other technologies in the workplace has led to a reduction in the use of traditional copiers and facsimile machines. We must be able to continue to obtain products with the appropriate technological advancements in order to remain successful. We cannot anticipate whether other technological advancements will substantially minimize the need for our products in the future. Many of our rental customers have contract provisions allowing for technology and product upgrades during the term of their contract. If we have priced these upgrades improperly, this may

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have an adverse effect on our profitability and future business. If many of our customers exercise their contractual rights to upgrade to digital equipment, we may experience returns of a large number of analog machines and a subsequent loss of book value on these machines. Although many of our existing rental placements are analog equipment, the depreciable life of this equipment is three years and most of this equipment is reaching a fully depreciated status. All of our new product purchases and new product placements are digital equipment.

The document imaging solutions industry is very competitive; we may be unable to compete favorably, causing us to lose sales to our competitors, many of whom are substantially larger and possess greater financial resources. Our future success depends, in part, on our ability to deliver enhanced products, service packages and business processes such as e-commerce capabilities, while also offering competitive price levels.

We rely on outside suppliers to manufacture the products that we distribute, many of whom are located in Asia. In addition, our primary suppliers sell products in competition with us, either directly or through dealer channels. Four manufacturers supply a significant portion of our new copier and multifunctional equipment. If these manufacturers discontinue their products or are unable to deliver us products in the future or if political changes, economic disruptions or natural disasters occur where their production facilities are located, we will be forced to identify an alternative supplier or suppliers for the affected product. In addition, although we have worked with our suppliers and freight forwarders to mitigate the potential impacts of an outbreak of infectious disease affecting our supply chain, should our manufacturers become affected by epidemics of infectious diseases, including outbreaks such as severe acute respiratory syndrome, we could be forced to identify an alternative supplier or suppliers for the affected product. Although we are confident that we can identify alternate sources of supply, we may not be successful in doing so. Even if we are successful, the replacement product may be more expensive or may lack certain features of the discontinued product and we may experience some delay in obtaining the product. Other events that disrupt the shipment to or receipt of ocean freight at U.S. ports, such as labor unrest, war or terrorist activity could delay, prevent or add substantial cost to our receipt of such products. Any of these events would cause disruption to our customers and could have an adverse effect on our business.

We have a geographic dispersion of business and assets located across North America comprised of our sales, service and distribution facilities. Changes in international, national or political conditions, including terrorist attacks could impact the sales, service and distribution of our products to our customers and could have an adverse effect on our business.

A portion of our international business is transacted in local currency. Currently, approximately 20% of our total product purchases, based on costs, are denominated in yen. The majority of our remaining product purchases are denominated in U.S. dollars and are produced by Japanese suppliers in manufacturing facilities located in China. Currently, the exchange rate of the Chinese renminbi and the U.S. dollar is fixed. If the Chinese government was to revalue the Chinese renminbi and the nominal value of the renminbi rises, the resultant impact on the exchange rate of the Chinese renminbi and the U.S. dollar could have a negative impact on our product cost. We do not currently utilize any form of derivative financial instruments to manage our exchange rate risk. We manage our foreign exchange risk by attempting to pass through to our customers any cost increases

related to foreign currency exchange. However, no assurance can be given that we

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will be successful in passing cost increases through to our customers in the future.

### Risk Factors Relating to Separating Our Company From Pitney Bowes

In October 2003, we implemented Phase II of our ERP system, consisting of order management, order fulfillment, billing, cash collection, service management and sales compensation, which replaced the information technology services provided by Pitney Bowes under the transition services agreement. We believe that we have satisfactorily resolved the issues relating to delays in product shipments and service responsiveness initially experienced in connection with the ERP system implementation. However, as we stabilize the ERP system, we continue to experience certain temporary processing inefficiencies affecting our billings, which in turn have negatively impacted accounts receivable levels and the calculation of sales compensation. Our ability to return accounts receivable to historical levels has been impacted by delays in collections resulting from customer inquiries relating to changes to our billing policies and invoice format, an increase in billing adjustment activity and the temporary suspension of account statement and collection notice mailings on delinquent amounts. In addition, the increase in accounts receivable results from the delays in the implementation of certain automated tools to assist in collection activities. We believe that the increase in accounts receivable is temporary. We have provided for collection losses and adjustment activity on the increase in accounts receivable at rates higher than our historical experience. However, if collection losses related to accounts receivable are significantly higher than the amounts we have provided, we would recognize an increase in our provision for bad debt. With respect to the calculation of sales compensation, we continue to work through certain of the temporary processing inefficiencies resulting in data inaccuracies and potential inaccuracies in calculated sales compensation. Due to these issues, we have continued to apply alternate methodologies to calculate and pay sales compensation. While we believe that we have recognized the proper amount of sales compensation, there is a potential that the resolution of these data inaccuracies could result in additional expense for sales compensation. These issues, coupled with certain revisions to our billing practices, could have a negative impact on customer and employee satisfaction and retention, which could result in a potential loss of business. We remain engaged in a period of stabilization and clean up, as is typical of a large ERP system implementation and we anticipate this transition will be substantially completed during 2004. Although no assurance can be given that these efforts related to accounts receivable and sales compensation will be successful in the time periods expected, other than the temporary increase in working capital requirements, we do not anticipate that these issues will have a material adverse effect on our financial position, results of operations or future cash flows.

Pitney Bowes has been and is expected to continue to be a significant customer. For the three months ended June 30, 2004 and 2003, revenues from Pitney Bowes, exclusive of equipment sales to PBCC for lease to the end user, accounted for approximately 5% and 9%, respectively, of our total revenue and for the six months ended June 30, 2004 and 2003, accounted for approximately 7% and 8% of our total revenue, respectively. However, no assurance can be given that Pitney Bowes will continue to purchase our products and services.

In connection with the Distribution, Imagistics and Pitney Bowes entered into a non-exclusive intellectual property agreement that allowed us to operate under the "Pitney Bowes" brand name for a term of up to two years after the Distribution. In 2002, we began introducing new products under the "Imagistics" brand name and we initiated a major brand awareness advertising campaign to establish our new brand name. Effective December 2003, we are no longer using the Pitney Bowes brand name and all new products are introduced under the Imagistics brand name. Brand name recognition is an important part of our overall business strategy and we cannot assure you that customers will maintain



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the same level of interest in our products now that we can no longer use the Pitney Bowes brand name.

### Special Note About Forward-Looking Statements

Statements contained in this discussion and elsewhere in this report that are not purely historical are forward-looking statements, within the meaning of the Private Securities Litigation Reform Act of 1995, and are based on management's beliefs, certain assumptions and current expectations. These statements may be identified by their use of forward-looking terminology such as the words "expects", "projects", "anticipates", "intends" and other similar words. Such forward-looking statements involve risks and uncertainties that could cause actual results to differ materially from those projected. The forward-looking statements contained herein are made as of the date hereof and, except as required by law, we do not undertake any obligation to update any forward-looking statements, whether as a result of future events, new information or otherwise.

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### ITEM 3. QUANTITATIVE AND QUALITATIVE DISCLOSURES ABOUT MARKET RISK

We have certain exposures to market risk related to changes in interest rates and foreign currency exchange rates. Currently, we do not utilize any form of derivative financial instruments to manage our interest rate risk or our exchange rate risk. We manage our foreign exchange risk by attempting to pass through to our customers any cost increases related to foreign currency exchange. In addition, we are exposed to foreign exchange rate fluctuations with respect to the British Pound and the Canadian Dollar as the financial results of our U.K. subsidiary and Canadian subsidiary are translated into U.S. dollars for consolidation. The effect of foreign exchange rate fluctuation for the quarter ended June 30, 2004 was not material.

### ITEM 4. CONTROLS AND PROCEDURES

As of the end of the period covered by this report, we carried out an evaluation, under the supervision and with the participation of our management, including our Chief Executive Officer and Chief Financial Officer, of the effectiveness of the design and operation of our disclosure controls and procedures as described in Exchange Act Rule 13a-15. Based on our evaluation, the Chief Executive Officer and Chief Financial Officer concluded that our disclosure controls and procedures are effective in ensuring items are recorded, processed, summarized and reported and alerting them to material information required to be included in our periodic SEC filings relating to the Company, including its consolidated subsidiaries in a timely fashion.

We implemented an ERP system in the fourth quarter of 2003 and as a result, we are in a period of stabilization and clean up. During this period, we are refining our procedures surrounding order management and fulfillment, billing, cash application, service management and sales compensation, and the controls surrounding processing in these areas have been adjusted accordingly. We did not implement any changes to our monitoring controls and we believe the changes to our processing controls have not materially affected, nor are reasonably likely to materially affect, our internal control over financial reporting.

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### ITEM 1. LEGAL PROCEEDINGS

In connection with the Distribution, we agreed to assume all liabilities associated with our business, and to indemnify Pitney Bowes for all claims relating to our business. In the normal course of business, we have been party to occasional lawsuits relating to our business. These may involve litigation or other claims by or against Pitney Bowes or Imagistics relating to, among other things, contractual rights under vendor, insurance or other contracts, trademark, patent and other intellectual property matters, equipment, service or payment disputes with customers, bankruptcy preference claims and disputes with employees.

We have not recorded liabilities for loss contingencies since the ultimate resolutions of the legal matters cannot be determined and a minimum cost or amount of loss cannot be reasonably estimated. In our opinion, none of these proceedings, individually or in the aggregate, should have a material adverse effect on our consolidated financial position, results of operations or cash flows.

### ITEM 2. CHANGES IN SECURITIES, USE OF PROCEEDS AND ISSUER PURCHASES OF EQUITY SECURITIES

The following table provides information with respect to the purchase of shares of our common stock under the stock buy back program during each month in the second quarter of 2004:

(Dollars in thousands, except per share data)

Period	Total number of shares purchased	Average price paid per share	Total number of shares purchased as part of publicly announced plan	App valu may
April 1, 2004 - April 30, 2004	56,600	\$ 43.62	56,600	
May 1, 2004 - May 31, 2004	84,500	\$ 37.81	84,500	
June 1, 2004 - June 30, 2004	8,900	\$ 38.60	8,900	
	-----		-----	
Total	150,000 =====	\$ 40.05	150,000 =====	

In March 2002, the Board of Directors approved a \$30.0 million stock buy back program. In October 2002, the Board of Directors authorized the repurchase of an additional \$28.0 million of our stock, raising the total authorization to \$58.0 million. In July 2003, the Board of Directors authorized the repurchase of an additional \$20.0 million of our stock, raising the total authorization to \$78.0 million. In May 2004, the Board of Directors authorized the repurchase of an additional \$30.0 million of our stock, raising the total authorization to \$108.0 million and, as of June 30, 2004, we have accumulated approximately 3.5 million shares of treasury stock at a cost of approximately \$77.2 million. The stock buy back program has no fixed termination date.

### ITEM 4. SUBMISSION OF MATTERS TO A VOTE OF SECURITY HOLDERS

At our annual meeting of stockholders held on May 11, 2004, two proposals were voted upon by our stockholders. A brief discussion of each proposal voted upon at the annual meeting and the number of votes cast for, against and withheld, as well as the number of abstentions to each proposal are set forth

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below.

A vote was taken for the election of three directors to hold office until our 2007 annual meeting of stockholders and until their respective successors shall have been duly elected. The aggregate numbers of shares of common stock voted in person or by proxy for each nominee were as follows:

Nominee	For	Withheld
T. Kevin Dunnigan	14,593,935	89,403
James A. Thomas	14,329,250	354,088
Ronald L. Turner	14,426,253	257,085

Other directors include Marc C. Breslawsky and Craig R. Smith, whose terms of office expire in 2005, and Thelma R. Albright and Ira D. Hall, whose terms of office expire in 2006.

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A vote was taken on the proposal to ratify the appointment of PricewaterhouseCoopers LLP as our auditors for the fiscal year ending December 31, 2004. The aggregate numbers of shares of common stock voted on this proposal in person or by proxy were as follows:

For	Against	Abstain
14,242,659	426,962	13,717

Each of the listed proposals were approved by the stockholders in accordance with our certificate of incorporation, bylaws and the Delaware General Corporation Law. There were no broker non-votes for either matter.

The foregoing proposals are described more fully in our definitive proxy statement dated March 29, 2004, filed with the United States Securities and Exchange Commission pursuant to Section 14 (a) of the Securities Act of 1934, as amended, and the rules and regulations promulgated thereunder.

### ITEM 6. EXHIBITS AND REPORTS ON FORM 8-K

(a) Exhibits. The following documents are filed as exhibits hereto:

EXHIBIT NUMBER	DESCRIPTION
3.1	Amended and Restated Certificate of Incorporation (3)
3.2	Amended and Restated Bylaws (1)
3.3	Certificate of Designation of Series A Junior Participating Preferred Stock, dated August 1, 2002 (6)
4.1	Form of Imagistics International Inc. Common Stock Certificate (1)
10.1	Tax Separation Agreement between Pitney Bowes Inc. and Imagistics International Inc. (3)
10.2	Transition Services Agreement between Pitney Bowes Inc. and Imagistics International Inc. (3)

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- 10.3 Distribution Agreement between Pitney Bowes Inc. and Imagistics International Inc. (3)
- 10.4 Intellectual Property Agreement between Pitney Bowes Inc. and Imagistics International Inc. (3)
- 10.5 Reseller Agreement between Pitney Bowes Management Services and Imagistics International Inc. (3)
- 10.6 Reseller Agreement between Pitney Bowes of Canada and Imagistics International Inc. (3)
- 10.7 Vendor Financing Agreement between Pitney Bowes Credit Corporation and Imagistics International Inc. (3)
- 10.8 Form of Sublease Agreement between Pitney Bowes Inc. and Imagistics International Inc. (2)
- 10.9 Form of Sublease and License Agreement between Pitney Bowes Inc. and Imagistics International Inc. (2)
- 10.10 Form of Assignment and Novation Agreement between Pitney Bowes Inc. and Imagistics International Inc. (2)
- 10.11 Imagistics International Inc. 2001 Stock Plan (1)
- 10.12 Imagistics International Inc. Key Employees' Incentive Plan (3)
- 10.13 Imagistics International Inc. Non-Employee Directors' Stock Plan (1)
- 10.14 Letter Agreement between Pitney Bowes Inc. and Marc C. Breslawsky (1)
- 10.15 Letter Agreement between Pitney Bowes Inc. and Joseph D. Skrzypczak (1)
- 10.16 Letter Agreement between Pitney Bowes Inc. and Mark S. Flynn (1)
- 10.17 Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent (3)
- 10.18 Rights Agreement between Imagistics International Inc. and EquiServe Trust Company, N.A. (3)
- 10.19 Employment Agreement between Imagistics International Inc. and Marc C. Breslawsky (3)
- 10.20 Employment Agreement between Imagistics International Inc. and Joseph D. Skrzypczak (3)
- 10.21 Employment Agreement between Imagistics International Inc. and Christine B. Allen (3)
- 10.22 Employment Agreement between Imagistics International Inc. and John C. Chillock (3)
- 10.23 Employment Agreement between Imagistics International Inc. and Chris C. Dewart (3)
- 10.24 Employment Agreement between Imagistics International Inc. and Mark S. Flynn (3)
- 10.25 Employment Agreement between Imagistics International Inc. and Nathaniel

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- M. Gifford (3)
- 10.26 Employment Agreement between Imagistics International Inc. and Joseph W. Higgins (3)
- 10.27 Amendment No. 1 to Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce, Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent, and the Lenders identified therein (4)
- 10.28 Amendment No. 2 to Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce, Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent, and the Lenders identified therein (5)
- 10.29 First Amendment to Imagistics International Inc. 2001 Stock Plan (6)
- 10.30 First Amendment to Rights Agreement between Imagistics International Inc. and EquiServe Trust Company, N.A. (6)
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- 10.31 Amendment No. 3 to Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce, Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent, and the Lenders identified therein (7)
- 10.32 Amendment No. 1 to Transition Services Agreement between Pitney Bowes Inc. and Imagistics International Inc. (8)
- 10.33 Amendment No. 4 to Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce, Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent, and the Lenders identified therein (9)
- 10.34 Reseller Agreement between Pitney Bowes of Canada Ltd. and Imagistics International Inc. (10)
- 10.35 Amendment No. 5 to Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce, Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent, and the Lenders identified therein (11)
- 10.36 Amendment No. 6 to Credit Agreement between Imagistics International Inc. and Merrill Lynch & Co., Merrill Lynch, Pierce, Fenner & Smith Incorporated, as Syndication Agent, Fleet Capital Corporation, as Administrative Agent, and the Lenders identified therein
- 31.1 Certification of the Chief Executive Officer Pursuant to Securities Exchange Act Rule 13a-14, as adopted pursuant to Section 302 of the Sarbanes-Oxley Act of 2002
- 31.2 Certification of the Chief Financial Officer Pursuant to Securities Exchange Act Rule 13a-14, as adopted pursuant to Section 302 of the Sarbanes-Oxley Act of 2002
- 32 Certification of the Chief Executive Officer and Chief Financial Officer Pursuant to 18 U.S.C. Section 1350, as adopted pursuant to Section 906 of the Sarbanes-Oxley Act of 2002

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- (1) Incorporated by reference to Amendment No. 1 to the Registrant's Form 10 filed July 13, 2001.
  - (2) Incorporated by reference to Amendment No. 2 to the Registrant's Form 10 filed August 13, 2001.
  - (3) Incorporated by reference to the Registrant's Form 10-K filed March 28, 2002.
  - (4) Incorporated by reference to the Registrant's Form 10-Q filed May 14, 2002.
  - (5) Incorporated by reference to the Registrant's Form 8-K dated July 23, 2002.
  - (6) Incorporated by reference to the Registrant's Form 10-Q filed August 14, 2002.
  - (7) Incorporated by reference to the Registrant's Form 8-K dated March 7, 2003.
  - (8) Incorporated by reference to the Registrant's Form 10-K dated March 28, 2003.
  - (9) Incorporated by reference to the Registrant's Form 8-K dated May 16, 2003.
  - (10) Incorporated by reference to the Registrant's Form 10-K filed March 12, 2004.
  - (11) Incorporated by reference to the Registrant's Form 10-Q filed May 10, 2004.

(b) Reports on Form 8-K.

On May 4, 2004, we filed a Current Report on Form 8-K, under Item 12, which included a copy of our press release dated May 4, 2004 in which we announced our earnings for the fiscal quarter ended March 31, 2004 and certain additional matters.

On May 11, 2004, we filed a Current Report on Form 8-K, under Item 9, to disclose certain executive promotions and the increase of the amount of our stock buy back program.

On June 1, 2004, we filed a Current Report on Form 8-K, dated June 1, 2004, to furnish under Item 9 of such Form materials used in its presentation to the financial analyst and investment community.

On July 2, 2004, we filed a Current Report on Form 8-K, reporting under Item 5 thereof, the Sixth Amendment to the Credit Agreement, dated as of June 30, 2004.

### SIGNATURES

Pursuant to the requirements of the Securities Exchange Act of 1934, the Registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

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Date: August 3, 2004

Imagistics International Inc.

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(Registrant)

By /s/ Timothy E. Coyne

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Name: Timothy E. Coyne

Title: Chief Financial Officer  
and Authorized Signatory