OWENS & MINOR INC/VA/
Form 11-K
June 10, 2011
Table of Contents

UNITED STATES

SECURITIES AND EXCHANGE COMMISSION

WASHINGTON, D.C. 20549

FORM 11-K

FOR ANNUAL REPORTS OF EMPLOYEE STOCK

PURCHASE, SAVINGS AND SIMILAR PLANS PURSUANT TO

SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

(Mark One)

x **ANNUAL REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934.**

For the fiscal year ended: December 31, 2010

OR

¨ **TRANSITION REPORT PURSUANT TO SECTION 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934.**

For the transition period from to .

Commission file number 1-9810.

A. Full title of the plan and the address of the plan, if different from that of the issuer named below:

Owens & Minor 401(k) Savings and Retirement Plan

B. Name of issuer of the securities held pursuant to the plan and the address of its principal executive office:

Owens & Minor, Inc.

9120 Lockwood Blvd.

Mechanicsville, Virginia 23116

Table of Contents

OWENS & MINOR

401(k) SAVINGS AND RETIREMENT PLAN

Table of Contents

Table of Contents

Report of Independent Registered Public Accounting Firm

The Compensation and Benefits Committee

Owens & Minor, Inc.:

We have audited the accompanying statements of net assets available for benefits of the Owens & Minor 401(k) Savings and Retirement Plan (the Plan) as of December 31, 2010 and 2009, and the related statements of changes in net assets available for benefits for the years then ended. These financial statements are the responsibility of the Plan s management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with the standards of the Public Company Accounting Oversight Board (United States). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the net assets available for benefits of the Plan as of December 31, 2010 and 2009, and the changes in net assets available for benefits for the years then ended in conformity with U.S. generally accepted accounting principles.

Our audits were performed for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplemental schedule H, line 4i schedule of assets (held at end of year) is presented for the purpose of additional analysis and is not a required part of the basic financial statements, but is supplementary information required by the Department of Labor s Rules and Regulations for Reporting and Disclosure under the Employee Retirement Income Security Act of 1974. The supplemental schedule is the responsibility of the Plan s management. The supplemental schedule has been subjected to the auditing procedures applied in the audits of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Richmond, Virginia

June 10, 2011

Table of Contents

Owens & Minor

401(k) SAVINGS AND RETIREMENT PLAN

Statements of Net Assets Available for Benefits

December 31, 2010 and 2009

	2010	**2009**
Investments at fair value:		
Mutual funds	$ 145,068,065	$ 118,414,845
Common collective trust fund	30,812,332	30,315,021
Common stock	11,559,957	11,759,815
Cash equivalents	264,358	229,412
Total investments	187,704,712	160,719,093
Receivables:		
Notes receivable from participants	7,730,723	6,791,960
Participant contributions	612,812	568,070
Employer contributions	2,611,102	2,549,208
Dividends and interest	1,726	44
Total receivables	10,956,363	9,909,282
Assets available for benefits at fair value	198,661,075	170,628,375
Liabilities:		
Administrative expenses payable	2,812	2,966
Benefit claims payable		42,545
Total liabilities	2,812	45,511
Net assets available for benefits at fair value	198,658,263	170,582,864
Adjustment from fair value to contract value for fully benefit-responsive investment contracts	(250,527)	563,713
Net assets available for benefits	$ 198,407,736	$ 171,146,577

See accompanying notes to financial statements.

Table of Contents

Owens & Minor

401(k) SAVINGS AND RETIREMENT PLAN

Statements of Changes in Net Assets Available for Benefits

Years Ended December 31, 2010 and 2009

	2010	2009
Additions to assets attributed to:		
Investment income:		
Net appreciation in fair value of investments	$ 15,122,601	$ 24,239,058
Interest	751,139	872,276
Dividends	3,300,067	2,482,306
	19,173,807	27,593,640
Contributions:		
Employer	9,359,137	9,063,238
Participant	15,774,184	13,909,961
	25,133,321	22,973,199
Total additions	44,307,128	50,566,839
Deductions from assets attributed to:		
Benefits paid to participants	16,940,700	9,690,383
Administrative expenses	105,269	86,397
Total deductions	17,045,969	9,776,780
Net increase	27,261,159	40,790,059
Net assets available for benefits:		
Beginning of year	171,146,577	130,356,518
End of year	$ 198,407,736	$ 171,146,577

See accompanying notes to financial statements.

Table of Contents

Owens & Minor

401(k) SAVINGS AND RETIREMENT PLAN

Notes to Financial Statements

December 31, 2010 and 2009

(1) Description of the Plan

The following brief description of the Owens & Minor 401(k) Savings and Retirement Plan (the Plan) is provided for general information purposes only. Participants should refer to the plan document for more complete information.

(a) General

The Plan is a defined contribution plan that is available to substantially all full-time and part-time plus (24+ hours per week) teammates of Owens & Minor, Inc. (the Employer) and certain of its subsidiaries, who have completed one month of service and have attained age 18. It is subject to the provisions of the Employee Retirement Income Security Act of 1974, as amended (ERISA).

The assets of the Plan are held in trust under an agreement with Fidelity Management Trust Company (the Trustee), with administrative services provided by Fidelity Investments Institutional Operations Company, Inc. (FIIOC), a wholly-owned subsidiary of FMR, LLC.

(b) Contributions

The Plan allows participants to contribute up to 50% of their eligible compensation (up to $16,500 for 2010). Participants who have attained age 50 before the end of the year are eligible to make catch-up contributions (up to $5,500 for 2010). The Employer makes matching contributions of 100% of the first 4% of compensation that a participant contributes to the Plan. Also under the Plan, the Employer contributes 1% of compensation (subject to certain limitations as defined in the plan document) to each participant employed on the last day of the Plan year who has worked at least 1,000 hours during the year. The Employer may also make a profit sharing contribution to the Plan, at the discretion of the Employer s Board of Directors. The Employer may increase or decrease its matching contributions at its discretion, on a prospective basis.

(c) Participant Accounts

Each participant s account is credited with the participant s contribution, the Employer s contributions, and an allocation of earnings thereon. Allocations are based on account balances as defined by the Plan. Forfeited balances of terminated participants nonvested accounts are used to reduce current year employer contributions. Employer contributions were reduced by $138,197 and $267,066 from forfeited nonvested accounts in 2010 and 2009, respectively. The benefit to which a participant is entitled is the benefit that can be provided from the participant s vested account.

(d) Investment Options

Participants in the Plan currently have 22 options available to them with respect to how their participant and employer contributions are invested. Participants can elect to have contributions allocated in 1% increments to the following investments: Owens & Minor, Inc. common stock fund, one collective trust fund, and twenty mutual funds. These options provide for a range of investment objectives, including growth, growth and income, and income and capital stability. Investment in the Owens & Minor, Inc. common stock fund is limited to 20% of the employee s account balance.

(e) Vesting and Withdrawals

Participants are immediately vested in their voluntary contributions and employer matching contributions plus actual earnings thereon. Effective January 2, 2007, unvested Employer 1% contributions and discretionary profit sharing contributions become fully vested after three years of credited service. The Plan allows certain terminated participants to become 100% vested in their accounts.

On termination of service due to death, disability or retirement, a participant may elect to receive either a lump-sum amount equal to the value of his or her vested account or payment in annual installments not to extend past the lives or life expectancies of the participant and spouse as determined in accordance with Internal Revenue Code (IRC) Section 401(a)(9)(A). In the case of hardship, a participant may apply for a distribution as described in the plan document.

Table of Contents

(f) Participant Loans

Participants may borrow from their vested interests in the Plan for a minimum of $1,000 and a maximum of 50% of their vested balance or $50,000, whichever is less.

A loan s term may not exceed five years, or fifteen years if the proceeds are used exclusively to purchase a principal residence. The interest rate charged is the U.S. Prime Rate plus 1%.

(g) Interfund Transfers

Under the provisions of the Plan, a participant may elect to have the value of his or her participant account attributable to a particular investment fund liquidated and transferred to any of the other available investment funds in 1% increments.

(h) Plan Termination

Although it has not expressed any intent to do so, the Employer has the right under the Plan to discontinue its contributions at any time and to terminate the Plan subject to the provisions of ERISA. In the event of plan termination, participants will become 100% vested in their accounts.

(2) Summary of Significant Accounting Policies

The following are the significant accounting policies followed by the Plan:

(a) Basis of Presentation

The accompanying financial statements have been prepared on the accrual basis of accounting. Significant events occurring after the balance sheet date and prior to the issuance of the financial statements are monitored to determine the impacts, if any, of events on the financial statements to be issued.

(b) Use of Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles (GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and changes therein, and disclosure of contingent assets and liabilities. Actual results could differ from those estimates.

(c) New Accounting Pronouncements

In 2010, the Plan adopted a Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) relating to disclosures about fair value measurements. This ASU clarified existing guidance for disclosures about inputs and valuation techniques used in estimating fair value measurements, requires additional disclosures for significant transfers in and out of Levels 1 and 2, and requires a reconciliation of Level 3 activity to be presented on a gross basis. The adoption of this update had no impact on the Plan s net assets available for benefits.

In 2010, the Plan adopted an ASU that provided additional guidance relating to the evaluation and disclosure of subsequent events. The adoption of this guidance had no impact on the Plan s net assets available for benefits.

In 2010, the Plan adopted an ASU requiring increased disclosures related to financing receivables. The adoption of this guidance did not have an impact on the Plan s net assets available for benefits.

In 2010, the Plan adopted an ASU that requires classification of participant loans as notes receivable from participants. It also requires that participant loans be measured based on the unpaid principal plus any accrued interest as of the valuation date. This update has been applied to all periods presented. The adoption of this update had no impact on the Plan s net assets available for benefits.

Table of Contents

(d) Investments

The Plan s investments, including its investment in a common collective trust fund which holds fully benefit-responsive investment contracts, are stated at fair value. However, contract value is the relevant measurement attribute for that portion of the net assets available for benefits of a defined-contribution plan attributable to fully benefit-responsive investment contracts because contract value is the amount the participants would receive if they were to initiate permitted transactions under the terms of the Plan. Therefore, the statements of net assets available for benefits present the fair value of the investment contracts as well as the adjustment of the fully benefit-responsive investment contracts from fair value to contract value. The statements of changes in net assets available for benefits are prepared on a contract value basis.

Quoted market prices are used to value investments in mutual funds, which are publicly traded funds of registered investment companies, and common stock. The fair value of the common collective trust fund is valued at our proportional interest in the net asset value of the fund as determined by using estimated fair value of the underlying assets held in the fund. Net asset value is used as a practical expedient for fair value. Contract value of fully benefit-responsive contracts is equal to principal balance plus accrued interest.

Purchases and sales of common stock are recorded on a settlement date basis. The recording of these transactions on a trade date basis would not have a material impact on the accompanying financial statements. Cost of investments sold is determined on the first-in, first-out (FIFO) method. Dividends are recorded on the ex-dividend date.

The Plan s investments, in general, are exposed to various risks, such as interest rate, credit, and overall market volatility risks. In addition, due to the level of risk associated with certain investment securities, it is reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of net assets available for benefits.

(e) Notes Receivable from Participants

Notes receivable from participants are valued at unpaid principal plus accrued interest. No valuation allowance is maintained for uncollectible loans receivable since, if the participant were to default, the participant s account would be reduced by the unpaid balance of the loan, and there would be no effect on the plan s investment returns or any other participant s account balance.

(f) Administrative Expenses

Substantially all of the Plan s administrative expenses are paid by the Plan.

(3) Fair Value Measurements

Fair value is determined based on assumptions that a market participant would use in pricing an asset or liability. The assumptions used are in accordance with a three-tier hierarchy, defined by GAAP, that draws a distinction between market participant assumptions based on (i) observable inputs such as quoted prices in active markets (Level 1), (ii) inputs other than quoted prices in active markets that are observable either directly or indirectly (Level 2) and (iii) unobservable inputs that require the Plan to use present value and other valuation techniques in the determination of fair value (Level 3).

There were no transfers of Plan investments between Levels 1 and 2 during 2010 or 2009. As of December 31, 2010, the Plan s investments measured at fair value were as follows:

	Quoted prices in active markets for identical assets (Level 1)	Significant other observable inputs (Level 2)	Significant unobservable inputs (Level 3)	Total
Mutual funds:				
Growth funds	$ 65,823,229	$	$	$ 65,823,229
Balanced funds	59,979,152			59,979,152
Fixed income funds	12,323,001			12,323,001
Value funds	6,942,683			6,942,683

Total mutual funds	145,068,065			145,068,065
Common collective trust fund		30,812,332		30,812,332
Common stock	11,559,957			11,559,957
Cash equivalents	264,358			264,358
Total investments	$ 156,892,380	$ 30,812,332	$	$ 187,704,712

Table of Contents

As of December 31, 2009, the Plan s investments measured at fair value were as follows:

	Quoted prices in active markets for identical assets (Level 1)	Significant other observable inputs (Level 2)	Significant unobservable inputs (Level 3)	Total
Mutual funds:				
Growth funds	$ 57,088,141	$	$	$ 57,088,141
Balanced funds	45,645,830			45,645,830
Fixed income funds	11,127,295			11,127,295
Value funds	4,553,579			4,553,579
Total mutual funds	118,414,845			118,414,845
Common collective trust fund		30,315,021		30,315,021
Common stock	11,759,815			11,759,815
Cash equivalents	229,412			229,412
Total investments	$ 130,404,072	$ 30,315,021	$	$ 160,719,093

(4) Investments

The following presents investments that represent 5% or more of the Plan s net assets available for benefits as of December 31, 2010 and 2009:

Description	December 31, 2010	2009
Mutual funds:		
Fidelity Contrafund	$ 41,859,276	$ 37,178,486
PIMCO Total Return II Administration	12,323,001	11,127,295
FID Freedom 2020	10,550,846	8,179,415
FID Freedom 2025	10,951,010	7,829,562
Common collective trust fund:		
Fidelity Managed Income Portfolio	30,812,332	30,315,021
Common stock:		
Owens & Minor, Inc.	11,559,957	11,759,815

During 2010 and 2009, the Plan s investments (including investments bought, sold, as well as held during these years) changed in value as follows:

	Year Ended December 31, 2010	2009
Mutual funds	$ 14,798,581	$ 22,767,597
Common stock	324,020	